

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: February 7, 2023 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: February 3, 2023 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Al Havens – Mayor Pro-Tem	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 5:30 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, February 7, 2023, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 5:31 PM. Upon roll being called the following members were present: Chris Olney, Skylar Limkemann, Al Havens, Eric Schnedler, Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Orris.

Second by Olney.

All ayes, agenda approved.

C. Discussion of Potential Johnson County Ambulance within the City of Tiffin

Discussion: Fiona Johnson, Director of Johnson County Ambulance, present and provided data on call volume for the City of Tiffin.

D. Discussion of Property Lease Agreement/Proposal from Iowa Interstate Railroad

Discussion: City Administrator Doug Boldt and Public Works Director Brian Detert discussed the lease agreement and Council has directed Public Works to stay off the Railroad right-of-way.

E. Discussion of Modification to City Fence behind 267 Goldfinch Drive

Discussion: Julie Happel, 267 Goldfinch Drive, would like sections of the fence behind her property to be removed at the expense of the City.

F. Discussion and Consideration of adding a Building Inspector II Position to the Collective Bargaining Agreement

Discussion: City Administrator Doug Boldt discussed Building Inspector II with Council.

G. Questions from Council Members regarding items on the Regular City Council Agenda

H. Other Business

I. Adjournment

Motion to adjourn by Limkemann.

Second by Schnedler.

All ayes, meeting adjourned at 7:00 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, February 7, 2023, at the City Hall: Council Chambers. Mayor Berner called the meeting to order at 7:04 PM. Upon roll being called the following members were present: Skylar Limkemann, Chris Olney, Eric Schnedler, Al Havens, Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.

Second by Orris.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

2. Approval of Special City Council Minutes

Motion to approve Consent Agenda which includes City Council Minutes and Special City Council Minutes by Havens.

Second by Orris.

All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1.

H. Ordinance Approval/Amendment

1.

I. Resolutions for Approval

1. Resolution No. 2023-005 – A Resolution Approving the Updating of the City of Tiffin's Capital Improvements Plan

a. Vote to Override Mayor's Veto. Vote to override must be not less than two-thirds of all of the members of the Council

Motion to override the Mayor veto on Resolution No. 2023-005 – A Resolution Approving the Updating of the City of Tiffin's Capital Improvements Plan by Limkemann.

Second by Schnedler.

Roll Call Ayes: Schnedler, Limkemann.

Nays: Olney, Orris, Havens.

Motion failed.

2. Resolution No. 2023-011 – A Resolution Setting the Date of March 7, 2023, for the Public Hearing on the Plans, Specifications, Form of Contract, Estimate of Costs and Authorizing Publication of Notices for the Potter Creek Interceptor Sewer Project and Opening of Bids on March 2, 2023. Motion to approve Resolution No. 2023-011 – A Resolution Setting the Date of March 7, 2023, for the Public Hearing on the Plans, Specifications, Form of Contract, Estimate of Costs and Authorizing Publication of Notices for the Potter Creek Interceptor Sewer Project and Opening of Bids on March 2, 2023 by Havens.

Second by Orris.

Roll Call: Orris, Schnedler, Limkemann, Havens, Olney.

All ayes, motion carried.

3. Resolution 2023-012 – A Resolution Approving the Designation of the American Rescue Plan Act (ARPA) Funding for the City of Tiffin. Motion to approve Resolution 2023-012 – A Resolution Approving the Designation of the American Rescue Plan Act (ARPA) Funding for the City of Tiffin by Olney.

Second by Schnedler.

Roll Call: Schnedler, Limkemann, Havens, Olney, Orris.

All ayes, motion carried.

4. Resolution 2023-013 – A Resolution Approving the Name Change of DERS Drive to Whitetail Lane. Motion to approve Resolution 2023-013 – A Resolution Approving the Name Change of DERS Drive to Whitetail Lane by Orris.

Second by Limkemann.

Roll Call: Limkemann, Havens, Olney, Orris, Schnedler.

All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Orris.

Second by Havens.

All ayes, motion carried.

2. Consideration of Special Events Application – Easter Egg Hunt, Infuse Church – Motion to Approve by Limkemann.

Second by Havens.

All ayes, motion carried.

3. Consideration of Change Order #1 – Boomerang Corporation, Well #5 Pump, Controls and Water Main Project – Motion to Approve by Orris.

Second by Havens.

All ayes, motion carried.

4. Consideration of Pay Estimate #1 – Boomerang Corporation, Well #5 Pump, Controls and Water Main Project – Motion to Approve by Schnedler.

Second by Limkemann.

All ayes, motion carried.

5. Discussion and Consideration of Bid from BerganKDV for the City of Tiffin Audit for the Fiscal Year ending June 30, 2022 and Council Action as Needed. Motion to approve by Limkemann.

Second by Havens.

All ayes, motion carried.

6. Discussion and Consideration to Allow Property Owner at 267 Goldfinch Drive to Modify City Owned Fence and Council Action as Needed. Motion to approve two post and one section or adding a gate with the City being reimbursed by the property owner and the work to be performed by the City by Limkemann.

Motion failed due to lack of second.

7. Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 20.17(3) for Public Employment Relations Procedures by Schnedler.

Second by Olney.

Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.

Motion to Adjourn from Closed Session into Regular Session by Schnedler.

Second by Orris.

Roll Call: Orris, Olney, Schnedler, Limkemann, Havens.

All ayes, motion carried.

L. Reports to be Received/Filed

- 1.

M. Reports from City Personnel

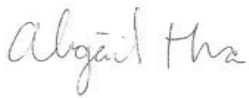
1. Mayor's Report – Nothing to Report.
2. City Council Reports – Discussion: Council Person Limkemann gave an update on the SAFER grant.
3. Director of Public Work's Report – Nothing to Report.
4. Building Official's Report – Nothing to Report.
5. Recreation Director's Report - Nothing to Report.
6. City Engineer's Report – Included in the Packet.
7. City Attorney's Report – Nothing to Report.
8. City Administrator's Report – Discussion: City Administrator Doug Boldt discussed his report.

N. Adjournment

Motion to adjourn by Limkemann.

Second by Schnedler.

All ayes, meeting adjourned at 8:12 PM.



February 8th, 2023

Abigail Hora, City Clerk