

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: December 20, 2022 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: December 16, 2022 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Al Havens – Mayor Pro-Tem	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 5:45 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, December 20, 2022, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 5:46 PM. Upon roll being called the following members were present: Chris Olney, Skylar Limkemann (arrived at 6:12 PM), Al Havens, Eric Schnedler, Tim Orris (arrived at 5:53PM). Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.

Second by Olney.

All ayes, agenda approved.

C. Grove Park Project Update

Discussion: Nathan Faselt provided an update on Grove Park. They are seeking additional funding sources and most applications are 9-12 months out from being awarded. They would like an 18-month extension from the current extension which is set to expire on January 3, 2023.

D. Discussion and Review of the City of Tiffin Capital Improvements Plan

Discussion: Mayor Berner and City Council discussed the Capital Improvement Plan. This will be on the January 20th meeting for approval.

E. Questions from Council Members regarding items on the Regular City Council Agenda

F. Other Business

G. Adjournment

Motion to adjourn by Schnedler.

Second by Orris.

All ayes, meeting adjourned at 7:00 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, December 20, 2022, at the City Hall: Council Chambers. Mayor Berner called the meeting to order at 7:00 PM. Upon roll being called the following members were present: Skylar Limkemann, Chris Olney, Eric Schnedler, Al Havens, Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.

Second by Orris.

All ayes, agenda approved.

D. Communications and Reports

1. **Unscheduled**

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Discussion: Riley Williams, 218 Cherry Lane and Andy Orris, 222 Cherry Lane, would like City Council to reevaluate the location of the sirens that were installed at Woodfield Park.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Clerk/Treasurer's Report

Motion to approve Consent Agenda which includes City Council Minutes and Clerk/Treasurer's Report by Orris.

Second by Schnedler.

All ayes, consent agenda approved.

F. Mavoral Proclamation

1. Proclamation for the Rededication of Mayor Glenn Potter Park

G. Public Hearing

- 1.

H. Ordinance Approval/Amendment

1. Ordinance 2022-499 – An Ordinance to Amend the Tiffin Zoning Ordinance, Section 5, Fence and Hedge Regulations, Subsection 5.03, Regarding the Allowed Location of Fences
 - a. Motion to Approve Third and Final Reading

Motion to approve Ordinance 2022-499 – An Ordinance to Amend the Tiffin Zoning Ordinance, Section 5, Fence and Hedge Regulations, Subsection 5.03, Regarding the Allowed Location of Fences by Orris.

Second by Olney.

Roll Call: Orris, Olney, Schnedler, Havens, Limkemann.

All ayes, third and final reading approved.

I. Resolutions for Approval

1. Resolution No. 2022-094 – A Resolution Approving the Final Plat for Lincolns Landing. Motion to approve Resolution No. 2022-094 – A Resolution Approving the Final Plat for Lincolns Landing by Schnedler.
Second by Orris.
Roll Call: Olney, Schnedler, Havens, Limkemann, Orris.
All ayes, motion carried.
2. Resolution No. 2022-095 – A Resolution Approving First Amendment to Ground Lease for US Cellular. No Action Taken.
3. Resolution No. 2022-096 – A Resolution Providing for Notice of Public Hearing on January 3, 2023, on Proposed Amendment to the Revitalization Plan for the Villages Part I Urban Revitalization Area. Motion to approve Resolution No. 2022-096 – A Resolution Providing for Notice of Public Hearing on January 3, 2023, on Proposed Amendment to the Revitalization Plan for the Villages Part I Urban Revitalization Area by Havens.
Second by Limkemann.
Roll Call: Havens, Limkemann, Orris, Olney, Schnedler.
All ayes, motion carried.

4. Resolution No. 2022-097 – A Resolution Approving Tax Abatement Application for the Villages Part I Urban Revitalization Area. Motion to table Resolution No. 2022-097 – A Resolution Approving Tax Abatement Application for the Villages Part I Urban Revitalization Area by Havens.
Second by Orris.
Four ayes one nay, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Orris.
Second by Havens.
All ayes, motion carried.
2. Consideration of Pay Application #10 – Woodruff Construction, Tiffin Public Works Building – Motion to Approve by Havens.
Second by Schnedler.
All ayes, motion carried.
3. Discussion and Consideration of One-time Water and Sewer Adjustment at 467 Bainberry Street and Council Action as Needed. Motion to approve by Olney.
Second by Orris.
All ayes, motion carried.
4. Discussion and Consideration of Professional Services Agreement with MSA Professional Services for the Design of North Park Road Improvement Project and Council Action as Needed. Motion to approve by Limkemann.
Second by Havens.
All ayes, motion carried.

L. Reports to be Received/Filed

1. November Johnson County Sheriff's Report
2. Monthly Departmental Budget Report
3. Update on New Fire Truck

M. Reports from City Personnel

1. Mayor's Report – Nothing to Report.
2. City Council Reports – Nothing to Report.
3. Director of Public Work's Report - Nothing to Report.
4. Building Official's Report - Nothing to Report.
5. Recreation Director's Report - Nothing to Report.
6. City Engineer's Report – Nothing to Report.
7. City Attorney's Report - Nothing to Report.
8. City Administrator's Report – Discussion: City Administrator Doug Boldt reported progress on LOSST contacts.

N. Adjournment

Motion to adjourn by Schnedler.
Second by Orris.
All ayes, meeting adjourned at 8:38 PM.

Abigail Hora

December 21st, 2022

Abigail Hora, City Clerk