

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: November 15, 2022 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: November 10, 2022 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Al Havens – Mayor Pro-Tem	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 5:45 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, November 15, 2022, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 5:47 PM. Upon roll being called the following members were present: Chris Olney, Skylar Limkemann, Al Havens, Eric Schnedler, Tim Orris. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and Public Works Director Brian Detert.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Olney.
Second by Schnedler.
All ayes, agenda approved.

C. Discussion and Review of Public Works Equipment Inventory and Replacement Schedule

Discussion: City Administrator Doug Boldt and Public Works Director Brian Detert reviewed the public works equipment and schedule.

D. Discussion of Potential Local Option Sales Tax for City of Tiffin

Discussion: City Administrator Doug Boldt discussed LOST. Council discussed the pros and cons of this however is ultimately up to the voters. Doug will be following up with additional LOST facts from the Department of Revenue.

E. Questions from Council Members regarding items on the Regular City Council Agenda

F. Other Business

G. Adjournment

Motion to adjourn by Havens.
Second by Orris.
All ayes, meeting adjourned at 7:04 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, November 15, 2022, at the City Hall: Council Chambers. Mayor Berner called the meeting to order at 7:04 PM. Upon roll being called the following members were present: Skylar Limkemann, Chris Olney, Eric Schnedler, Al Havens, Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Havens.
Second by Orris.
All ayes, agenda approved.

D. Communications and Reports

1. **Unscheduled**

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Discussion: General Sentmen presented the Fire Department with a \$750 check for their outstanding work to keep the fire contained to the combine and from spreading a couple weeks ago.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Clerk/Treasurer's Report

Motion to approve Consent Agenda which includes City Council Minutes and Clerk/Treasurer's Report by Schnedler.

Second by Orris.

All ayes, consent agenda approved.

F. Mayoral Proclamation

- 1.

G. Public Hearing

1. Public Hearing on Ordinance 2022-499 – An Ordinance to Amend the Tiffin Zoning Ordinance Section 5, Fence and Hedge Regulations, Subsection 5.03, Regarding the Allowed Location of Fences

- a. Close Public Hearing and Proceed to H-1

Motion to open Public Hearing on Ordinance 2022-499 – An Ordinance to Amend the Tiffin Zoning Ordinance Section 5, Fence and Hedge Regulations, Subsection 5.03, Regarding the Allowed Location of Fences by Schnedler.

Second by Olney.

Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.

Discussion: Tomas and Cassandra Palasiewicz of 202 Edelweiss Circle present and are in support of the change.

Nothing Received at City Hall.

Motion to close Public Hearing on Ordinance 2022-499 – An Ordinance to Amend the Tiffin Zoning Ordinance Section 5, Fence and Hedge Regulations, Subsection 5.03, Regarding the Allowed Location of Fences by Schnedler.

Second by Limkemann.

Roll Call: Orris, Olney, Schnedler, Limkemann, Havens.

H. Ordinance Approval/Amendment

1. Ordinance 2022-499 – An Ordinance to Amend the Tiffin Zoning Ordinance, Section 5, Fence and Hedge Regulations, Subsection 5.03, Regarding the Allowed Location of Fences

- a. Motion to Approve First Reading and Proceed to Second Reading

Motion to approve Ordinance 2022-499 – An Ordinance to Amend the Tiffin Zoning Ordinance, Section 5, Fence and Hedge Regulations, Subsection 5.03, Regarding the Allowed Location of Fences by Olney.

Second by Orris.

Roll Call: Olney, Schnedler, Limkemann, Havens, Orris.

All ayes, first reading approved.

I. Resolutions for Approval

1. Resolution No. 2022-092 – A Resolution Approving the Preliminary and Final Plats of Aster Village – Part Two. Motion to approve Resolution No. 2022-092 – A Resolution Approving the Preliminary and Final Plats of Aster Village – Part Two by Havens.

Second by Orris.

Roll Call: Schnedler, Limkemann, Havens, Orris, Olney.

All ayes, motion carried.

2. Resolution No. 2022-093 – A Resolution Approving the Preliminary and Final Plats of Clear Creek Crossing. Motion to approve Resolution No. 2022-093 – A Resolution Approving the Preliminary and Final Plats of Clear Creek Crossing by Havens.

Second by Limkemann.

Roll Call: Limkemann, Havens, Orris, Olney, Schnedler.

All ayes, motion carried.

J. Old Business

1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Havens.

Second by Orris.

All ayes, motion carried.

2. Consideration of Pay Estimate #9 – Woodruff Construction, Tiffin Public Works Building – Motion to Approve by Limkemann.

Second by Havens.

All ayes, motion carried.

3. Discussion and Consideration of One-Time Water and Sewer Adjustment for 212 Village Drive, Apartment #7 and Council Action as Needed. Motion to approve by Orris.

Second by Schnedler.

All ayes, motion carried.

4. Discussion and Consideration of Professional Services Agreement with MSA Professional Services for a Comprehensive Water System Evaluation and Council Action as Needed. Motion to approve by Limkemann.

Second by Orris.

All ayes, motion carried.

L. Reports to be Received/Filed

1. October Johnson County Sheriff's Report
2. Monthly Departmental Budget Reports
3. Annual Financial Report FY 2022

M. Reports from City Personnel

1. Mayor's Report – Nothing to Report.
2. City Council Reports – Discussion: Council Person Orris reported the Tiffin Community Fund will be donating half of the kids rodeo for Rec Fest in 2023.
3. Director of Public Work's Report – Nothing to Report.
4. Building Official's Report - Discussion: Building Official Brian Shay is in support of the change to the fence and hedge regulations.
5. Recreation Director's Report - Discussion: Recreation Director Frank Haege reported winter sports are just beginning.
6. City Engineer's Report – Nothing to Report.
7. City Attorney's Report - Nothing to Report.
8. City Administrator's Report – Discussion: City Administrator Doug Boldt requested a special meeting on the 29th of November the time will be set at a later date.

N. Adjournment

Motion to adjourn by Schnedler.

Second by Orris.

All ayes, meeting adjourned at 8:01 PM.

Abigail Hora

November 16th, 2022

Abigail Hora, City Clerk