

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: August 16, 2022 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: August 12, 2022 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Al Havens – Mayor Pro-Tem	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Skylar Limkemann	City Clerk:	Abigail Hora
Council At Large:	Chris Olney	W/WW Superintendent:	Brett Mehmen
Council At Large:	Tim Orris	D. of Public Works:	Brian Detert
Council At Large:	Eric Schnedler	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill
		City Engineer:	MSA Professional Services

Work Session - Call to Order – 5:30 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, August 16, 2022, at the City Hall Council Chambers. Mayor Pro-Tem Havens called the meeting to order at 5:32 PM via phone. Upon roll being called the following members were present: Al Havens, Skylar Limkemann, Chris Olney, Eric Schnedler, Tim Orris. Mayor Berner arrives at 5:58 PM. Al Havens arrives at 5:59 PM. Others present City Administrator Doug Boldt, City Clerk Abigail Hora, Building Official Brian Shay and Fire Chief Brad Hill.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.
Second by Limkemann.
All ayes, agenda approved.

C. Grove Park Timeline and Project Update

Discussion: The Faselts present and discussed an update on Grove Park.

D. Discussion and Consideration of Fire Department/Building Department position for the City of Tiffin

Discussion: City Administrator Doug Boldt, Building Official Brian Shay, Fire Chief Brad Hill and Assistant Chief Tyler Muhlbauer present and discussed this position.

E. Update on the ‘Jim Bartels City Park’ sign options

Discussion:

F. Update on the Concept for the Roundabout Island Improvement Project

Discussion:

G. Questions from Council Members regarding items on the Regular City Council Agenda

H. Other Business

I. Adjournment

Motion to adjourn by Schnedler.
Second by Orris.
All ayes, meeting adjourned at 7:02 PM

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, August 16, 2022, at the City Hall Council Chamber. Mayor Berner called the meeting to order at 7:05 PM. Upon roll being called the following members were present: Al Havens, Chris Olney, Skylar Limkemann, Eric Schnedler, Tim Orris. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Olney.

Second by Orris.

All ayes, agenda approved by

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Discussion: Dick Huff, 355 Oriole Ct, would like the City to clean up the town.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

2. Approval of Clerk/Treasurer's Report

3. Approval of Liquor License Renewal – Back Berner Bar and Grill

Mayor Berner recuses himself from the discussion.

Motion to approve Consent Agenda which includes City Council Minutes, Clerk/Treasurer's Report and Liquor License Renewal by Limkemann.

Second by Orris.

All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1.

H. Ordinance Approval/Amendment

1. Ordinance No. 2022-497 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Chapter 75, All-Terrain Vehicles, Off-Road Vehicles, and Snowmobiles

a. Motion to Approve Second Reading

Motion to approve Ordinance No. 2022-497 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Chapter 75, All-Terrain Vehicles, Off-Road Vehicles, and Snowmobiles by Olney.

Second by Orris.

Roll Call: Havens, Olney, Orris, Schnedler, Limkemann.

All ayes, second reading approved.

b. Motion to Suspend the Requirement to Pass Ordinance on Two Considerations before Final Passage as stated in Iowa Code Section 380.3 by Orris.

Second by Schnedler.

Roll Call: Havens, Orris, Olney, Schnedler, Limkemann.

All ayes, motion carried.

c. Motion to Approve Third Reading

Motion to approve Ordinance No. 2022-497 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Chapter 75, All-Terrain Vehicles, Off-Road Vehicles, and Snowmobiles by Orris.

Second by Schnedler.

Roll Call: Olney, Orris, Schnedler, Limkemann, Havens.

All ayes, third and final reading approved.

I. Resolutions for Approval

1. Resolution No. 2022-071 – A Resolution Setting the Date of September 6, 2022, at which it is Proposed to Approve an Amended Development Agreement with DERS Development, LLC, including Annual Appropriation Tax Increment Payments. Motion to approve Resolution No. 2022-071 – A Resolution Setting the Date of September 6, 2022, at which it is Proposed to Approve an Amended Development Agreement with DERS Development, LLC, including Annual Appropriation Tax Increment Payments by Limkemann.
Second by Schnedler.
Roll Call: Orris, Schnedler, Limkemann, Havens, Olney.
All ayes, motion carried.
2. Resolution No. 2022-072 – A Resolution Setting the Date of September 6, 2022, for a Public Hearing for Lot 55, Madden Addition as a Planned Development Overlay Site District. Motion to approve Resolution No. 2022-072 – A Resolution Setting the Date of September 6, 2022, for a Public Hearing for Lot 55, Madden Addition as a Planned Development Overlay Site District by Schnedler.
Second by Orris.
Roll Call: Schnedler, Limkemann, Havens, Olney, Orris.
All ayes, motion carried.
3. Resolution No. 2022-073 – A Resolution Designating Streets Where ATV's and Off-Road Utility Vehicles may be Operated. Motion to approve Resolution No. 2022-073 – A Resolution Designating Streets Where ATV's and Off-Road Utility Vehicles may be Operated by Schnedler.
Second by Olney.
Roll Call: Limkemann, Havens, Olney, Orris, Schnedler.
All ayes, motion carried.
4. Resolution No. 2022-074 – A Resolution Approving the Settlement and Release Agreement for Trail Phase 7 Project. Motion to approve Resolution No. 2022-074 – A Resolution Approving the Settlement and Release Agreement for Trail Phase 7 Project by Limkemann.
Second by Orris.
Roll Call: Havens, Olney, Orris, Schnedler, Limkemann.
All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Orris.
Second by Limkemann.
All ayes, motion carried.
2. Consideration of Special Events Application – Tiffin Heights Block Party, Gina Smothers and Caitlin Thornburg – Motion to Approve by Limkemann.
Second by Schnedler.
All ayes, motion carried.
3. Consideration of Pay Estimate #12 – Rathje Construction, Original Town Urbanization Phase Two – Motion to Approve by Limkemann.
Second by Orris.
All ayes, motion carried.
4. Consideration of Pay Application #6 – Woodruff Construction, Tiffin Public Works Building – Motion to Approve by Olney.
Second by Limkemann.
All ayes, motion carried.

5. Discussion and Consideration to Approve Quote to Update the City of Tiffin Website and Council Action as Needed. Motion to approve the Revize template quote by Limkemann.
Second by Orris.
All ayes, motion carried.
6. Discussion and Consideration to Proceed with Advertising for the Combined Tiffin Fire Department/Building Department Position and Council Action as Needed. Motion to table by Schnedler.
Second by Orris.
All ayes, motion carried.

L. Reports to be Received/Filed

1. July Johnson County Sheriff's Report
2. Monthly Departmental Budget Reports

M. Reports from City Personnel

1. Mayor's Report – Nothing to Report.
2. City Council Reports – Nothing to Report.
3. Director of Public Work's Report – Nothing to Report.
4. Building Official's Report – Discussion: Building Official Brian Shay reported more commercial building permits were issued today.
5. Recreation Director's Report – Nothing to Report.
6. City Engineer's Report – Nothing to Report.
7. City Attorney's Report – Nothing to Report.
8. City Administrator's Report – Discussion: City Administrator Doug Boldt presented the idea of a rodeo at next year's Rec Fest.

N. Adjournment

Motion to adjourn by Schnedler.

Second by Orris.

All ayes, meeting adjourned at 7:52 PM.



August 17th, 2022

Abigail Hora, City Clerk