

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: December 21, 2021 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: December 17, 2021 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens – Mayor Pro-Tem	City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	W/WW Superintendent:	Brett Mehmen
Council At Large:	Chris Olney	D. of Public Works:	Brian Detert
Council At Large:	Skylar Limkemann	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill

Work Session - Call to Order – 6:15 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, December 21, 2021, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:15 PM. Upon roll being called the following members were present: Skylar Limkemann, Al Havens, Jim Bartels, Eric Schnedler, Chris Olney. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and others.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Olney.

Second by Bartels.

All ayes, agenda approved.

C. Update on Pace Properties Downtown Housing Grant Project

Discussion: The Faselt's presented their letter of support for the City of Tiffin.

D. Questions from Council Members regarding items on the Regular City Council Agenda

E. Other Business

F. Adjournment

Motion to adjourn by Bartels.

Second by Schnedler.

All ayes, meeting adjourned at 6:57 PM.

Regular Session - Call to Order – 7:00 PM

A. Roll Call

The City of Tiffin City Council held a regular session Tuesday, December 21, 2021, at the City Hall: Council Chambers. Mayor Berner called the meeting to order at 7:05 PM. Upon roll being called the following members were present: Skylar Limkemann, Eric Schnedler, Al Havens and Jim Bartels, Chris Olney. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and Building Official Brian Shay.

B. Agenda Additions/Agenda Approval

- Swearing-in of Newly Elected Official, Councilperson Tim Orris and of Re-elected Officials, Mayor Steven Berner, Councilperson Al Havens and Councilperson Eric Schnedler**

Motion to approve agenda by Havens.

Second by Schnedler.

All ayes, agenda approved.

C. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

D. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Clerk/Treasurer's Report
3. Approval of Special Events Liquor License Permit – Bella Sala

Motion to approve consent agenda which includes City Council Minutes, Clerk's Report and Special Events Liquor License for Bella Sala by Havens.

Second by Bartels.

All Ayes, consent agenda approved.

E. Mayoral Proclamation

1. Proclamation of Recognition for Councilperson Jim Bartels

F. Public Hearing

1. Public Hearing on Proposed Amendment to the 2017 Park Place Commercial Urban Renewal Area
 - a. Close Public Hearing and Proceed to I-2

Motion to open Public Hearing on Proposed Amendment to the 2017 Park Place Commercial Urban Renewal Area by Havens.

Second by Schnedler.

Roll Call: Havens, Olney, Bartels, Limkemann, Schnedler.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Proposed Amendment to the 2017 Park Place Commercial Urban Renewal Area by Havens.

Second by Limkemann.

Roll Call: Olney, Bartels, Limkemann, Schnedler, Havens.

2. Public Hearing on Ordinance No. 2021-490 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, by Adding Chapter 6.07, Voting Precincts
 - a. Close Public Hearing and Proceed to H-3

Motion to open Public Hearing on Ordinance No. 2021-490 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, by Adding Chapter 6.07, Voting Precincts by Bartels.

Second by Schnedler.

Roll Call: Bartels, Limkemann, Schnedler, Havens, Olney, Bartels.

Discussion: Nothing Received at City Hall.

Travis Weipert from Johnson

Motion to close Public Hearing on Ordinance No. 2021-490 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, by Adding Chapter 6.07, Voting Precincts by Havens.

Second by Limkemann.

Roll Call: Limkemann, Schnedler, Havens, Olney, Bartels.

3. Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Costs for the Tiffin Public Works Building
 - a. Close Public Hearing and Proceed to I-3

Motion to open Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Costs for the Tiffin Public Works Building by Bartels.

Second by Limkemann.

Roll Call: Schnedler, Havens, Olney, Bartels, Limkemann.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Costs for the Tiffin Public Works Building by Olney.

Second by Schnedler.

G. Ordinance Approval/Amendment

1. Ordinance No. 2021-488 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 55.01(8) of Chapter 55, Animal Protection and Control, Definition of Poultry
 - a. Motion to Approve Third and Final Reading
Motion to approve Ordinance No. 2021-488 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 55.01(8) of Chapter 55, Animal Protection and Control, Definition of Poultry by Olney.
Second by Bartels.
Roll Call: Olney, Bartels, Limkemann, Schnedler, Havens.
All ayes, third and final reading approved.

2. Ordinance No. 2021-489 – An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the December 2021 Addition to the 2017 Park Place Commercial Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa
 - a. Motion to Approve First Reading
Motion to approve Ordinance No. 2021-489 – An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the December 2021 Addition to the 2017 Park Place Commercial Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa by Havens.
Second by Bartels.
Roll Call: Bartels, Limkemann, Schnedler, Havens, Olney.
All ayes, first reading approved.

 - b. Motion to Suspend the Requirement to Pass Ordinance on Two Considerations before Final Passage as stated in Iowa Code Section 380.3 by Schnedler.
Second by Olney.
Roll Call: Limkemann, Schnedler, Havens, Olney, Bartels.
All ayes, motion carried.

 - c. Motion to Approve Second Reading
Motion to approve Ordinance No. 2021-489 – An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the December 2021 Addition to the 2017 Park Place Commercial Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa by Limkemann.
Second by Schnedler.
Roll Call: Schnedler, Havens, Olney, Bartels, Limkemann.
All ayes, second reading approved.

 - d. Motion the Approve Third Reading
Motion to approve Ordinance No. 2021-489 – An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the December 2021 Addition to the 2017 Park Place Commercial Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa by Bartels.
Second by Havens.
Roll Call: Havens, Olney, Bartels, Limkemann, Schnedler.
All ayes, third and final reading approved.

3. Ordinance No. 2021-490 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, by Adding Chapter 6.07, Voting Precincts
 - a. Motion to Approve First Reading
Motion to approve Ordinance No. 2021-490 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, by Adding Chapter 6.07, Voting Precincts by Bartels.
Second by Olney.
Roll Call: Olney, Bartels, Limkemann, Schnedler, Havens.

All ayes, first reading approved.

- b. Motion to Suspend the Requirement to Pass Ordinance on Two Considerations before Final Passage as stated in Iowa Code Section 380.3 by Havens.
Second by Schnedler.
Roll Call: Bartels, Limkemann, Schnedler, Havens, Olney.
All ayes, motion carried.

- c. Motion to Approve Second Reading
Motion to approve Ordinance No. 2021-490 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, by Adding Chapter 6.07, Voting Precincts by Bartels.
Second by Havens.
Roll Call: Limkemann, Schnedler, Havens, Olney, Bartels.
All ayes, second reading approved.

- d. Motion to Approve Third Reading
Motion to approve Ordinance No. 2021-490 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, by Adding Chapter 6.07, Voting Precincts by Havens.
Second by Schnedler.
Roll Call: Schnedler, Havens, Olney, Bartels, Limkemann.
All ayes, third and final reading approved.

H. Resolutions for Approval

1. Resolution No. 2021-075 – A Resolution Authorizing the Transfer of Funds. Motion to approve Resolution No. 2021-075 – A Resolution Authorizing the Transfer of Funds by Schnedler.
Second by Havens.
Roll Call: Havens, Olney, Schnedler, Limkemann, Bartels.
All ayes, motion carried.
2. Resolution No. 2021-076 – A Resolution to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve the Urban Renewal Plan Amendment for the 2017 Park Place Commercial Urban Renewal Area. Motion to approve Resolution No. 2021-076 – A Resolution to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve the Urban Renewal Plan Amendment for the 2017 Park Place Commercial Urban Renewal Area by Schnedler.
Second by Olney.
Roll Call: Olney, Schnedler, Limkemann, Bartels, Havens.
All ayes, motion carried.
3. Resolution No. 2021-077 – A Resolution Approving Plans, Specifications, Form of Contract and Estimate of Costs for the Tiffin Public Works Building. Motion to approve Resolution No. 2021-077 – A Resolution Approving Plans, Specifications, Form of Contract and Estimate of Costs for the Tiffin Public Works Building by Havens.
Second by Olney.
Roll Call: Schnedler, Limkemann, Bartels, Havens, Olney.
All ayes, motion carried.
4. Resolution No. 2021-078 – A Resolution to Award the Bid for the Tiffin Public Works Building. Motion to approve Resolution No. 2021-078 – A Resolution to Award the Bid for the Tiffin Public Works Building by Olney.
Second by Havens.
Roll Call: Limkemann, Bartels, Havens, Olney, Schnedler.
All ayes, motion carried.

5. Resolution No. 2021-079 – A Resolution Approving Letter of Agreement with Johnson County for the Combining of Selected Tiffin Precincts with Selected Township Precincts. Motion to approve Resolution No. 2021-079 – A Resolution Approving Letter of Agreement with Johnson County for the Combining of Selected Tiffin Precincts with Selected Township Precincts by Schnedler.
Second by Havens.
Roll Call: Bartels, Havens, Olney, Schnedler, Limkemann.
All ayes, motion carried.

6. Resolution No. 2021-080 – A Resolution Approving First Amendment to Subdivider’s Agreement for Andersen Addition. Motion to approve Resolution No. 2021-080 – A Resolution Approving First Amendment to Subdivider’s Agreement for Andersen Addition by Schnedler.
Second by Olney.
Roll Call: Havens, Olney, Schnedler, Limkemann, Bartels.
All ayes, motion carried.

7. Resolution No. 2021-081 – A Resolution Approving the Final Plat for Andersen Addition. Motion to approve Resolution No. 2021-081 – A Resolution Approving the Final Plat for Andersen Addition by Havens.
Second by Olney.
Roll Call: Olney, Schnedler, Limkemann, Bartels, Havens.
All ayes, motion carried.

8. Resolution No. 2021-082 – A Resolution A Resolution Amending the 28E Agreement between the City of Tiffin and the Clear Creek Amana Community School District to Expand the Shared Use of the District’s and City’s Facilities. Motion to approve Resolution No. 2021-082 – A Resolution A Resolution Amending the 28E Agreement between the City of Tiffin and the Clear Creek Amana Community School District to Expand the Shared Use of the District’s and City’s Facilities by Schnedler.
Second by Bartels.
Roll Call: Schnedler, Limkemann, Bartels, Havens, Olney.
All ayes, motion carried.

9. Resolution No. 2021-083 – A Resolution Establishing a Goal of Meeting or Exceeding NFPA 1720: Standards for Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments, 2020 Edition. Motion to table Resolution No. 2021-083 – A Resolution Establishing a Goal of Meeting or Exceeding NFPA 1720: Standards for Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments, 2020 Edition by Havens.
Second by Olney.
All ayes, motion carried.

I. Old Business

- 1.

J. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Bartels.
Second by Olney.
All ayes, motion carried.

2. Discussion and Consideration of Approving Bid for Block Retaining Wall at 110 East 2nd Street and Council Action as Needed. Motion to approve by Havens.

Second by Limkemann.
All ayes, motion carried.

L. Reports to be Received/Filed

1. November Johnson County Sheriff's Report

M. Reports from City Personnel

1. Mayor's Report – Nothing to Report
2. City Council Reports – Discussion: Council Person Limkemann reported the Fire Department received a grant from County Financial.
3. Director of Public Work's Report – Nothing to Report.
4. Building Official's Report – Nothing to Report.
5. Recreation Director's Report – Nothing to Report.
6. Engineer's Report – Nothing to Report.
7. City Attorney's Report – Nothing to Report.
8. City Administrator's Report – Discussion: City Administrator Doug Boldt discussed a special City Council Meeting on January 11 to interview engineering firms.

N. Adjournment

Motion to adjourn by Olney.

Second by Limkemann.

All ayes, meeting adjourned at 8:17 PM.



December 22nd, 2021

Abigail Hora, City Clerk