

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: December 7, 2021 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: December 3, 2021 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens – Mayor Pro-Tem	City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	W/WW Superintendent:	Brett Mehmen
Council At Large:	Chris Olney	D. of Public Works:	Brian Detert
Council At Large:	Skylar Limkemann	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill

Work Session - Call to Order – 5:45 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, December 7, 2021, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 5:47 PM. Upon roll being called the following members were present: Skylar Limkemann, Al Havens, Jim Bartels, Eric Schnedler. Absent: Chris Olney. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and others.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.
Second by Bartels.
All ayes, agenda approved.

C. Discussion of Fire Marshal Position for the Tiffin Fire Department

Discussion: Council Person Limkemann presented information regarding the fire marshal position. Council will discuss this further at the goal setting session next week.

D. Update on Pace Properties Downtown Housing Grant Project

Discussion: The Faselts gave us an update on the downtown housing grant.

E. Discussion and Review of Home Occupation and Commercial Parking Ordinances

F. Discussion of Implementing a Snowbird Waiver for Garbage and Recycling

G. Questions from Council Members regarding items on the Regular City Council Agenda

H. Other Business

I. Adjournment

Motion to adjourn by Schnedler.
Second by Bartels.
All ayes, meeting adjourned at 7:01 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, December 7, 2021, at the City Hall: Council Chambers. Mayor Berner called the meeting to order at 7:02 PM. Upon roll being called the following members were present: Skylar Limkemann, Eric Schnedler, Al Havens and Jim Bartels. Absent: Chris Olney. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and Building Official Brian Shay.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Limkemann.

Second by Havens.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

2. Approval of Special Events Liquor License Permit – Bella Sala

Motion to approve consent agenda which includes City Council Minutes and Special Events Liquor License by Bartels.

Second by Schnedler.

All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1.

H. Ordinance Approval/Amendment

1. Ordinance No. 2021-483 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 92.02 of Chapter 92, Rates for Service, Bulk Water

a. Motion to Approve Third and Final Reading

Motion to approve Ordinance No. 2021-483 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 92.02 of Chapter 92, Rates for Service, Bulk Water by Havens.

Second by Schnedler.

Roll Call: Limkemann, Havens, Schnedler, Bartels.

All ayes, third and final reading approved.

2. Ordinance No. 2021-484 – An Ordinance Amending the 2018 Adopted International Fire Code

a. Motion to Approve Third and Final Reading

Motion to approve Ordinance No. 2021-484 – An Ordinance Amending the 2018 Adopted International Fire Code by Schnedler.

Second by Limkemann.

Roll Call: Havens, Schnedler, Bartels, Limkemann.

All ayes, third and final reading approved.

3. Ordinance No. 2021-485 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, by Adding Chapter 36, Hazardous Substance Spills

a. Motion to Approve Third and Final Reading

Motion to approve Ordinance No. 2021-485 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, by Adding Chapter 36, Hazardous Substance Spills by Havens.

Second by Limkemann.

Roll Call: Schnedler, Bartels, Limkemann, Havens.

All ayes, third and final reading approved.

4. Ordinance No. 2021-486 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, by Adding Chapter 37, Fire Safety Permit

a. Motion to Approve Third and Final Reading

Motion to approve Ordinance No. 2021-486 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, by Adding Chapter 37, Fire Safety Permit by Bartels.

Second by Limkemann.

Roll Call Ayes: Bartels, Limkemann, Havens, Schnedler.

All ayes, Motion carried.

5. Ordinance No. 2021-487 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, by Adding Chapter 38, False Alarm

- a. Motion to Approve Third and Final Reading

Motion to approve Ordinance No. 2021-487 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, by Adding Chapter 38, False Alarm by Limkemann.

Second by Havens.

Roll Call: Limkemann, Havens, Schnedler, Bartels.

All ayes, third and final reading approved.

6. Ordinance No. 2021-488 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 55.01(8) of Chapter 55, Animal Protection and Control, Definition of Poultry

- a. Motion to Approve Second Reading and Proceed to Third Reading

Motion to approve Ordinance No. 2021-488 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 55.01(8) of Chapter 55, Animal Protection and Control, Definition of Poultry by Limkemann.

Second by Schnedler.

Roll Call: Havens, Schnedler, Bartels, Limkemann.

All ayes, second reading approved.

I. Resolutions for Approval

1. Resolution No. 2021-073 – A Resolution Approving the Transfer of Use and Contract from Johnson County Refuse to Lakeshore Recycling Systems (LRS). Motion to approve Resolution No. 2021-073 – A Resolution Approving the Transfer of Use and Contract from Johnson County Refuse to Lakeshore Recycling Systems (LRS) by Bartels.

Second by Schnedler.

Roll Call: Schnedler, Bartels, Limkemann, Havens.

All ayes, motion carried.

2. Resolution No. 2021-074 – A Resolution Setting the Date of December 21, 2021, for a Public Hearing to Amend the Municipal Code of Tiffin, Iowa, by Adding Chapter 6.07, Voting Precincts. Motion to approve Resolution No. 2021-074 – A Resolution Setting the Date of December 21, 2021, for a Public Hearing to Amend the Municipal Code of Tiffin, Iowa, by Adding Chapter 6.07, Voting Precincts by Havens.

Second by Bartels.

Roll Call: Bartels, Limkemann, Havens, Schnedler.

All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Bartels.

Second by Limkemann.

Council Person Schnedler recused himself from the discussion.

All ayes, motion carried.

2. Consideration of Special Events Application – Holiday Hoopla – Infuse Church – Motion to Approve by Havens.

Second by Limkemann.
All ayes, motion carried.

3. Discussion and Consideration of Service Agreement with East Central Iowa Council of Governments for the Preparation and Submission of an IDEA Downtown Housing Grant Application and Council Action as Needed. Motion to approve by Limkemann.
Second by Havens.
All ayes, motion carried.
4. Consideration of Change Order #11 – Rathje Construction, Original Town Urbanization Phase Two – Motion to Approve by Bartels.
Second by Schnedler.
All ayes, motion carried.
5. Consideration of Change Order #12 – Rathje Construction, Original Town Urbanization Phase Two – Motion to Approve by Havens.
Second by Bartels.
All ayes, motion carried.
6. Consideration of Pay Estimate #6 – Nolan’s Lawn Care, Permeable Pavers Project – Motion to Approve by Havens.
Second by Bartels.
All ayes, motion carried.

L. Reports to be Received/Filed

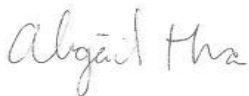
1.

M. Reports from City Personnel

1. Mayor’s Report – Nothing to Report.
2. City Council Reports – Discussion: Council Person Schnedler attend the EMA meeting. Council Person Limkemann reported the city was awarded a grant from Theisen’s for the fire department.
3. Director of Public Work’s Report – Discussion: Public Works Director Brian Detert reported the new plow truck should be ready after the first of the year.
4. Building Official’s Report – Discussion: Building Official Brian Shay reported the final permits for the year are still coming in.
5. Recreation Director’s Report – Discussion: Recreation Director Frank Haege reported that youth basketball began this past weekend. Adult basketball had a great turnout last week.
6. Engineer’s Report – Nothing to Report
7. City Attorney’s Report – Nothing to Report
8. City Administrator’s Report – Discussion: City Administrator Doug Boldt discussed the home occupation and commercial parking ordinance. Council will be enforcing the ordinance as written. He also discussed the snowbird waiver however Council will not be granting the waiver for the garbage and recycling.

N. Adjournment

Motion to adjourn by Schnedler.
Second by Limkemann.
All ayes, meeting adjourned at 8:20 PM.



December 8th, 2021

