

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: October 19, 2021 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: October 15, 2021 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens – Mayor Pro-Tem	City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	W/WW Superintendent:	Brett Mehmen
Council At Large:	Chris Olney	D. of Public Works:	Brian Detert
Council At Large:	Skylar Limkemann	Building Official:	Brian Shay
		Recreation Director:	Frank Haege
		Fire Chief:	Brad Hill

Work Session - Call to Order – 5:30 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, October 19, 2021, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 5:35 PM. Upon roll being called the following members were present: Chris Olney, Skylar Limkemann, Jim Bartels, Al Havens, Eric Schnedler. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and others.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Limkemann.
Second by Havens.
All ayes, agenda approved.

C. Discussion and Review of Final Report for Law Enforcement Assessment – Jon Thomas, Workforce Solutions

Discussion: Jon Thomas from Workforce Solutions presented a review of the law enforcement assessment for the City of Tiffin. Sheriff Kunkel was also present for this discussion.

D. Discussion and Update of Sanitary Sewer Interceptor Line – Ben Carhoff, Hart-Frederick

E. Discussion and Review of Revised Urban Chicken Ordinance for the City of Tiffin

F. Discussion and Review of New Hazardous Substance Spills Ordinance, Fire Safety Permit Ordinance and Amendments to the 2018 International Fire Code

G. Questions from Council Members regarding items on the Regular City Council Agenda

H. Other Business

I. Adjournment

Motion to adjourn by Schnedler.
Second by Limkemann.
All ayes, meeting adjourned at 7:02 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, October 5, 2021, at the City Hall: Council Chambers. Mayor Berner called the meeting to order at 7:06 PM. Upon roll being called the following members were present: Skylar Limkemann, Chris Olney, Eric Schnedler, Al Havens and Jim Bartels. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and Building Official Brian Shay.

C. Agenda Additions/Agenda Approval

Motion to move reports after communication approve agenda by Bartels.

Second by Limkemann.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Discussion: Amanda Yoder resides at 815 Redbird Run and would like a discussion in regards to a party bus that parks in front of her home.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

2. Approval of Clerk/Treasurer's Report

Motion to approve consent agenda which includes the City Council Minutes and Clerk/Treasurer's Report by Limkemann.

Second by Havens.

All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1. Public Hearing on Ordinance No. 2021-482 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, to add Chapter 58, Urban Chickens, to the Nuisances and Animal Control Section
 - a. Close Public Hearing and Proceed to H-3

Motion to open Public Hearing on Ordinance No. 2021-482 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, to add Chapter 58, Urban Chickens, to the Nuisances and Animal Control Section by Limkemann.

Second by Havens.

Roll Call: Havens, Limkemann, Olney, Schnedler, Bartels.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Ordinance No. 2021-482 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, to add Chapter 58, Urban Chickens, to the Nuisances and Animal Control Section by Bartels.

Second by Limkemann.

Roll Call: Limkemann, Olney, Schnedler, Bartels, Havens.

H. Ordinance Approval/Amendment

1. Ordinance No. 2021-480 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 92.08 of Chapter 92, to Increase the Water Deposit Amount

- a. Motion to Approve Third and Final Reading

Motion to approve Ordinance No. 2021-480 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 92.08 of Chapter 92, to Increase the Water Deposit Amount by Bartels.

Second by Olney.

Roll Call: Schnedler, Bartels, Havens, Limkemann, Olney.

All ayes, third and final reading approved.

2. Ordinance No. 2021-481 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Auditor’s Parcel 2020104 from R-1E to R-1C, in the City of Tiffin, Johnson County, Iowa, and Legally Described Herein
 - a. Motion to Approve Second Reading and Proceed to Third Reading
 Motion to approve Ordinance No. 2021-481 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Auditor’s Parcel 2020104 from R-1E to R-1C, in the City of Tiffin, Johnson County, Iowa, and Legally Described Herein by Limkemann.
 Second by Schnedler.
 Roll Call: Bartels, Havens, Limkemann, Olney, Schnedler.
 All ayes, second reading approved.

3. Ordinance No. 2021-482 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, to add Chapter 58, Urban Chickens, to the Nuisances and Animal Control Section
 - a. Motion to Approve First Reading and Proceed to Second Reading
 Motion to approve Ordinance No. 2021-482 – An Ordinance to Amend the Municipal Code of Tiffin, Iowa, to add Chapter 58, Urban Chickens, to the Nuisances and Animal Control Section by Havens.
 Second by Limkemann.
 Roll Call: Ayes: Olney, Bartels, Havens.
 Nays: Schnedler, Limkemann.
 Motion carried, first reading approved.

I. Resolutions for Approval

1. Resolution No. 2021-059 – A Resolution Accepting the City Street Financial Report. Motion to approve Resolution No. 2021-059 – A Resolution Accepting the City Street Financial Report by Havens.
 Second by Limkemann.
 Roll Call: Havens, Limkemann, Olney, Schnedler, Bartels.
 All ayes, motion carried.

2. Resolution No. 2021-060 – A Resolution Setting the Date of November 2, 2021, for a Public Hearing to Increase the Bulk Water Rate for the City of Tiffin, Iowa. Motion to approve Resolution No. 2021-060 – A Resolution Setting the Date of November 2, 2021, for a Public Hearing to Increase the Bulk Water Rate for the City of Tiffin, Iowa by Limkemann.
 Second by Schnedler.
 Roll Call: Limkemann, Olney, Schnedler, Bartels, Havens.
 All ayes, motion carried.

3. Resolution No. 2021-061 – A Resolution Setting the Date of November 2, 2021, for a Public Hearing to Amend the 2018 International Fire Code. Motion to approve Resolution No. 2021-061 – A Resolution Setting the Date of November 2, 2021, for a Public Hearing to Amend the 2018 International Fire Code by Limkemann.
 Second by Schnedler.
 Roll Call: Olney, Schnedler, Bartels, Havens, Limkemann.
 All ayes, motion carried.

4. Resolution No. 2021-062 – A Resolution Setting the Date of November 2, 2021, for a Public Hearing for a Hazardous Substance Spills Ordinance. Motion to approve Resolution No. 2021-062 – A Resolution Setting the Date of November 2, 2021, for a Public Hearing for a Hazardous Substance Spills Ordinance by Limkemann.
 Second by Bartels.

Roll Call: Schnedler, Bartels, Havens, Limkemann, Olney.
All ayes, motion carried.

5. Resolution No. 2021-063 – A Resolution Setting the Date of November 2, 2021, for a Public Hearing for a Fire Safety Permit Ordinance. Motion to approve Resolution No. 2021-063 – A Resolution Setting the Date of November 2, 2021, for a Public Hearing for a Fire Safety Permit Ordinance by Limkemann.
Second by Havens.
Roll Call: Bartels, Havens, Limkemann, Olney, Schnedler.
All ayes, motion carried.
6. Resolution No. 2021-064 – A Resolution Setting the Date of November 2, 2021, for a Public Hearing for a False Alarm Ordinance. Motion to approve Resolution No. 2021-064 – A Resolution Setting the Date of November 2, 2021, for a Public Hearing for a False Alarm Ordinance by Schnedler.
Second by Havens.
Roll Call: Havens, Limkemann, Olney, Schnedler, Bartels.
All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Bartels.
Second by Schnedler.
All ayes, motion carried.
2. Consideration of Special Events Application – Tiffin Trick-or-Treat Parade – Infuse Church – Motion to Approve by Havens.
Second by Bartels.
All ayes, motion carried.
3. Consideration of Special Events Application – Iowa City Dog Obedience Club FastCAT – Tricia Green – Motion to Approve by Schnedler.
Second by Limkemann.
All ayes, motion carried.
4. Consideration of Change Order #1 – Vieth Construction, Trail Phase 6 – Motion to Approve by Havens.
Second by Bartels.
All ayes, motion carried.
5. Consideration of Pay Estimate #1 – Vieth Construction, Trail Phase 6 – Motion to Approve by Havens.
Second by Limkemann.
All ayes, motion carried.
6. Consideration of Change Order #7 – Rathje Construction, Original Town Urbanization Phase Two – Motion to Approve by Havens.
Second by Limkemann.
All ayes, motion carried.

7. Consideration of Change Order #8 – Rathje Construction, Original Town Urbanization Phase Two – Motion to Approve by Bartels.
Second by Schnedler.
All ayes, motion carried.
8. Consideration of Pay Estimate #6 – Rathje Construction, Original Town Urbanization Phase Two – Motion to Approve by Bartels.
Second by Schnedler.
All ayes, motion carried.
9. Discussion and Consideration of Backyard Ice Rink for Tiffin City Park Tennis Courts and Council Action as Needed. Motion to approve by Schnedler.
Second by Limkemann.
Ayes: Bartels, Schnedler, Limkemann, Havens.
Nays: Olney.
Motion carried.

L. Reports to be Received/Filed

1. September Johnson County Sheriff's Report

M. Reports from City Personnel

1. Mayor's Report – Trick-or-Treat, Sunday, October 31st, 5:00 – 7:00 p.m.
2. City Council Reports – Discussion: Council Person Havens will be attending the watershed meeting on October 20th, will report at the next meeting. Council Person Limkemann reported the city was awarded two grants for the Fire Department. Fire Chief Brad Hill and Firefighter Nick Sitzman were present in the discussion about the IFC. Council Person Olney reported about the homes by DR Horton that they viewed earlier this week.
3. Director of Public Work's Report – Nothing to Report.
4. Building Official's Report – Discussion: Nothing to Report.
5. Recreation Director's Report – Discussion: Recreation Director Frank Haege reported that youth basketball will begin in December.
6. Engineer's Report – Discussion: Ben Carhoff from Hart Frederick present and discussed sewer interceptor line.
7. City Attorney's Report – Nothing to Report
8. City Administrator's Report – Discussion: City Administrator Doug Boldt discussed an update to the public works building. He reached out to Woodruff about going vertical with the existing City Hall building. He also distributed an RFQ for a city engineer. Special Meeting on October 26th at 5:30 PM.

N. Adjournment

Motion to adjourn by Limkemann.
Second by Schnedler.
All ayes, meeting adjourned at 9:09 PM.



October 20th, 2021

Abigail Hora, City Clerk