

# City of Tiffin, Iowa

**Meeting:** Tiffin City Council Meeting  
**Place:** Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340  
**Date/Time:** October 5, 2021 – 7:00 PM  
**Web Page:** [www.tiffin-iowa.org](http://www.tiffin-iowa.org)  
**Posted:** October 1, 2021 (website & front entry of City Hall)

<b>Mayor:</b>	Steven Berner	<b>City Administrator:</b>	Doug Boldt
<b>Council At Large:</b>	Jim Bartels	<b>City Attorney:</b>	Robert Michael/Crystal Raiber
<b>Council At Large:</b>	Al Havens – Mayor Pro-Tem	<b>City Clerk:</b>	Abigail Hora
<b>Council At Large:</b>	Eric Schnedler	<b>W/WW Superintendent:</b>	Brett Mehmen
<b>Council At Large:</b>	Chris Olney	<b>D. of Public Works:</b>	Brian Detert
<b>Council At Large:</b>	Skylar Limkemann	<b>Building Official:</b>	Brian Shay
		<b>Recreation Director:</b>	Frank Haege
		<b>Fire Chief:</b>	Brad Hill

## **Work Session - Call to Order – 6:00 PM**

### **A. Roll Call**

The City of Tiffin City Council held a work session Tuesday, October 5, 2021, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:05 PM. Upon roll being called the following members were present: Chris Olney, Skylar Limkemann, Al Havens, Eric Schnedler. Jim Bartels arrives at 6:16 PM. Others present City Clerk Abigail Hora.

### **B. Agenda Additions/Agenda Approval**

Motion to approve agenda by Schnedler.  
Second by Olney.  
All ayes, agenda approved.

### **C. Discussion and Presentation of the Revised Prairie Village Part Three – OPD Site Plan – For Developer Direction Only**

Discussion: Developer Matt Adam present to discuss the changes based off conversations with Doug Boldt and Brian Shay.

### **D. Discussion and Consideration of an Urban Chicken Ordinance for the City of Tiffin**

Discussion: Mayor Berner and Council decided to move forward with setting the date for a public hearing.

### **E. Questions from Council Members regarding items on the Regular City Council Agenda**

### **F. Other Business**

### **G. Adjournment**

Motion to approve to agenda by Schnedler.  
Second by Limkemann.  
All ayes, meeting adjourned at 7:01 PM.

### **A. Regular Session - Call to Order – 7:00 PM**

#### **B. Roll Call**

The City of Tiffin City Council held a regular session Tuesday, October 5, 2021, at the City Hall: Council Chambers. Mayor Berner called the meeting to order at 7:01 PM. Upon roll being called the following members were present: Skylar Limkemann, Chris Olney, Eric Schnedler, Al Havens and Jim Bartels. Others present City Clerk Abigail Hora.

#### **C. Agenda Additions/Agenda Approval**

Motion to approve agenda by Bartels.

Second by Olney.

All ayes, agenda approved.

#### **D. Communications and Reports**

##### 1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

#### **E. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

##### 1. Approval of City Council Minutes

Motion to approve consent agenda which includes the City Council Minutes by Bartels.

Second by Havens.

All ayes, consent agenda approved.

#### **F. Mayoral Proclamation**

##### 1.

#### **G. Public Hearing**

##### 1. Public Hearing on Ordinance No. 2021-481 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Auditor's Parcel 2020104 from R-1E to R-1C, in the City of Tiffin, Johnson County, Iowa, and Legally Described Herein

###### a. Close Public Hearing and Proceed to H-2

Motion to open Public Hearing on Ordinance No. 2021-481 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Auditor's Parcel 2020104 from R-1E to R-1C, in the City of Tiffin, Johnson County, Iowa, and Legally Described Herein by Limkemann.

Second by Havens.

Roll Call: Havens, Olney, Schnedler, Limkemann, Bartels.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on Ordinance No. 2021-481 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Auditor's Parcel 2020104 from R-1E to R-1C, in the City of Tiffin, Johnson County, Iowa, and Legally Described Herein by Schnedler.  
Second by Limkemann.

Roll Call: Olney, Schnedler, Limkemann, Bartels, Havens.

#### **H. Ordinance Approval/Amendment**

##### 1. Ordinance No. 2021-480 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 92.08 of Chapter 92, to Increase the Water Deposit Amount

###### a. Motion to Approve Second Reading and Proceed to Third Reading

Motion to approve Ordinance No. 2021-480 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 92.08 of Chapter 92, to Increase the Water Deposit Amount by Bartels.

Second by Limkemann.

Roll Call: Limkemann, Bartels, Havens, Olney, Schnedler.

All ayes, second reading approved.

##### 2. Ordinance No. 2021-481 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Auditor's Parcel 2020104 from R-1E to R-1C, in the City of Tiffin, Johnson County, Iowa, and Legally Described Herein

###### a. Motion to Approve First Reading and Proceed to Second Reading

Motion to approve Ordinance No. 2021-481 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone Auditor’s Parcel 2020104 from R-1E to R-1C, in the City of Tiffin, Johnson County, Iowa, and Legally Described Herein by Havens.

Second by Limkemann.

Roll Call: Schnedler, Limkemann, Bartels, Havens, Olney.

All ayes, first reading approved.

**I. Resolutions for Approval**

1. Resolution No. 2021-055 – A Resolution to Award the Bid for the Tiffin Water Well #5 Test Well Improvements. Motion to approve Resolution No. 2021-055 – A Resolution to Award the Bid for the Tiffin Water Well #5 Test Well Improvements by Limkemann.

Second by Schnedler.

Roll Call: Bartels, Havens, Olney, Schnedler, Limkemann.

All ayes, motion carried.

2. Resolution No. 2021-056 – A Resolution Approving an Electric Facilities Construction and Payment Agreement between Central Iowa Power Cooperative, the City of Tiffin and the City of North Liberty Regarding the Construction of a New Transmission Line. Motion to approve Resolution No. 2021-056 – A Resolution Approving an Electric Facilities Construction and Payment Agreement between Central Iowa Power Cooperative, the City of Tiffin and the City of North Liberty Regarding the Construction of a New Transmission Line by Olney.

Second by Bartels.

Roll Call Ayes: Havens, Olney, Limkemann, Bartels.

Nays: Schnedler.

All ayes, motion carried.

3. Resolution No. 2021-057 – A Resolution Approving the 28E Agreement between the City of North Liberty and the City of Tiffin Regarding Certain Cost and Obligations for the Design and Relocation of Central Iowa Power Cooperative Transmission Line. Motion to approve Resolution No. 2021-057 – A Resolution Approving the 28E Agreement between the City of North Liberty and the City of Tiffin Regarding Certain Cost and Obligations for the Design and Relocation of Central Iowa Power Cooperative Transmission Line by Havens.

Second by Limkemann.

Roll Call: Olney, Limkemann, Bartels, Havens, Schnedler.

All ayes, motion carried.

4. Resolution No. 2021-058 – A Resolution Setting the Date of October 19, 2021, for a Public Hearing to Amend the Municipal Code of the City of Tiffin to Allow Chickens inside the City Limits. Motion to approve Resolution No. 2021-058 – A Resolution Setting the Date of October 19, 2021, for a Public Hearing to Amend the Municipal Code of the City of Tiffin to Allow Chickens inside the City Limits by Havens.

Second by Limkemann.

Roll Call: Schnedler, Limkemann, Bartels, Havens, Olney.

All ayes, motion carried.

**J. Old Business**

- 1.

**K. Motions for Approval**

1. Consideration of Payables List – Motion to Approve by Havens.

Second by Bartels.

All ayes, motion carried.

2. Consideration of Special Events Application – Girls on the Run 5K – Christina Hamarstrom – Motion to Approve by Limkemann.  
Second by Schnedler.  
All ayes, motion carried.
3. Consideration of Pay Change Order #1 – Nolan’s Lawn Care, Permeable Pavers Parking Project – Motion to Approve by Limkemann.  
Second by Havens.  
All ayes, motion carried.

**L. Reports to be Received/Filed**


- 1.

**M. Reports from City Personnel**

1. Mayor’s Report – Discussion: Mayor Berner discussed the special events application for Infuse Church. An RFP for an engineer to be sent out.
2. City Council Reports – Discussion: Nothing to Report.
3. Director of Public Work’s Report – Nothing to Report.
4. Building Official’s Report – Nothing to Report.
5. Recreation Director’s Report – Discussion: Recreation Director Frank Haege is wrapping up youth volleyball and flag football. He is brainstorming some adult winter recreation ideas like a skating rink.
6. Engineer’s Report – Nothing to Report.
7. City Attorney’s Report – Nothing to Report.
8. City Administrator’s Report – Nothing to Report.

**N. Adjournment**

Motion to adjourn by Schnedler.  
Second by Limkemann.  
All ayes, meeting adjourned at 7:57 PM.



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Abigail Hora, City Clerk