

City of Tiffin, Iowa

Meeting: Tiffin City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: August 3, 2021 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: July 30, 2021 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens – Mayor Pro-Tem	City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	W/WW Superintendent:	Brett Mehmen
Council At Large:	Chris Olney	D. of Public Works:	Brian Detert
Council At Large:	Skylar Limkemann	Building Official:	Brian Shay
		Recreation Director:	Frank Haege

Work Session - Call to Order – 5:00 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, August 3, 2021, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 5:05 PM. Upon roll being called the following members were present: Al Havens, Chris Olney, Eric Schnedler, Skylar Limkemann. Jim Bartels arrives at 5:35 PM. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.
Second by Limkemann.
All ayes, agenda approved.

C. Discussion and Review of Proposal for Law Enforcement Assessment for the City of Tiffin

Discussion: Jon Thomas reviewed the proposal for law enforcement with council.

D. Discussion of Proposed Site Plan for Vacant Lot north of Casey's on Potter Street

Discussion: Liren Zhang and Darryl Dodd presented the proposed site plan for the vacant lot north of Casey's on Potter Street. Council would like to see parking in the front of the building as well as a four or five-unit building instead of the purposed six-unit building. Liren and Darryl are having a follow-up meeting with Doug and Brian to discuss this further.

E. Questions from Council Members regarding items on the Regular City Council Agenda

F. City Administrator Evaluation

1. Motion to Adjourn from Work Session into Closed Session in Accordance with Iowa Code Chapter 21.5(i) – City Administrator Performance Evaluation

G. Other Business

H. Adjournment

Motion to adjourn by Schnedler.
Second by Limkemann.
All ayes, meeting adjourned at 6:44 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, August 3, 2021, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:01 PM. Upon roll being called the following members were present: Jim Bartels, Chris Olney, Al Havens, Skylar Limkemann and Eric Schnedler. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and Building Official Brian Shay.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Havens.

Second by Bartels.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

• **If anyone would like to address the City Council but is unable to attend the Council Meeting, you can do so by telephone by calling 319-545-2572 ext. 0 at 7:00 p.m.**

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

2. Approval of Liquor License Renewal – Casa Tequila Authentic Mexican Grill

Motion to approve consent agenda which includes City Council Minutes and Liquor License Renewal by Olney.

Second by Limkemann.

All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1.

H. Ordinance Approval/Amendment

1. Ordinance No. 2021-478 – An Ordinance Amending the Tiffin Zoning Ordinance No. 2007-287, Section 9.05, Accessory Building and Structures, to allow Pre-fabricated Garden Sheds of less than 100 Square Feet in a Side Yard

a. Motion to Approve First Reading and Proceed to Second Reading

Motion to open Public Hearing Ordinance No. 2021-478 – An Ordinance Amending the Tiffin Zoning Ordinance No. 2007-287, Section 9.05, Accessory Building and Structures, to allow Pre-fabricated Garden Sheds of less than 100 Square Feet in a Side Yard by Havens.

Second by Limkemann.

Roll Call: Bartels, Havens, Limkemann, Olney, Schnedler.

All ayes, first reading approved.

I. Resolutions for Approval

1. Resolution 2021-049 – A Resolution Setting the Date of August 17, 2021, for a Public Hearing to Rezone a portion of the Andersen Addition from R-1C to R-2 and from R-4 to R-2, in the City of Tiffin, Iowa. Motion to approve Resolution 2021-049 – A Resolution Setting the Date of August 17, 2021, for a Public Hearing to Rezone a portion of the Andersen Addition from R-1C to R-2 and from R-4 to R-2, in the City of Tiffin, Iowa by Havens.

Second by Limkemann.

Roll Call: Havens, Olney, Schnedler, Limkemann, Bartels.

All ayes, motion carried.

J. Old Business

1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Bartels.
Second by Olney.
All ayes, motion carried.
2. Discussion and Consideration of One-time Water and Sewer Adjustment for 705 Leslie Lane and Council Action as Needed. Motion to approve by Havens.
Second by Limkemann.
All ayes, motion carried.
3. Discussion and Consideration to Hire a Consultant to Perform a Law Enforcement Assessment for the City of Tiffin. Motion to approve by Olney.
Second by Limkemann.
All ayes, motion carried.

L. Reports to be Received/Filed

1.

M. Reports from City Personnel

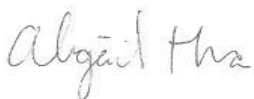
1. Mayor's Report – Discussion: Mayor Berner reported an update on 101 Summerhayes Street. Grove Park developer will be coming in for an extension on their OPD.
2. City Council Reports – Discussion: City Council Person Schnedler and Limkemann thank all the city staff for the success of Rec Fest. City Council Person Limkemann reported the city will be awarded grant for the fire department. They are going out for 7 different grants for the fire department.
3. Director of Public Work's Report – Discussion: Public Works Director Brian Detert updated council that the North fountain in big pond will need work. Water fill station is in place and bolted down. There are street sign delays and staff is getting pricing on mulch to add to the parks. Brian wants the Public Works Building conversation to be picked back up again.
4. Building Official's Report – Discussion: Nothing to Report.
5. Recreation Director's Report – Discussion: Recreation Director Frank Haege reported success at Rec Fest. Fall Sports registration is closing soon. Free library placed at City Park by the local girl scout troop.
6. Engineer's Report – Nothing to Report
7. City Attorney's Report – Nothing to Report
8. City Administrator's Report – Discussion: City Administrator Doug Boldt discussed no parking on Deerview Avenue from Highway 6 to North Park Road and Oakdale Boulevard. The city received \$9500 for technology and the funds will be distributed among the different departments within the city. During the next council meeting staff and council will tour the fire department.

N. Adjournment

Motion to adjourn by Limkemann.

Second by Schnedler.

All ayes, meeting adjourned at 8:18 PM.



August 4, 2021

