

City of Tiffin, Iowa

Meeting:	Tiffin Regular City Council Meeting
Place:	Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time:	June 15, 2021 – 7:00 PM
Web Page:	www.tiffin-iowa.org
Posted:	June 11, 2021 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens – Mayor Pro-Tem	City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	W/WW Superintendent:	Brett Mehmen
Council At Large:	Chris Olney	D. of Public Works:	Brian Detert
Council At Large:	Skylar Limkemann		

Work Session - Call to Order – 5:45 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, June 15, 2021, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 5:46 PM. Upon roll being called the following members were present: Jim Bartels, Chris Olney, Eric Schnedler. Skylar Limkemann arrives at 5:47 PM. Al Havens arrives via phone at 5:52 PM. Others present City Administrator Doug Boldt and City Clerk Abigail Hora.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.
Second by Bartels.
All ayes, motion carried.

C. Discussion and Update of Tiffin Rec Fest

Discussion: Deputy City Clerk Brianna Wilkerson presented expenses to City Council.

D. Discussion and Review of Water Well #5 – Veenstra & Kimm

Discussion: Dave Schechinger from Veenstra & Kimm present to discuss the options for water well #5.

E. Discussion and Review of Pedestrian Path/Trail off of Sidewalk on Roberts Ferry Road into City Park

Discussion: Council Person Al Havens and City Administrator Doug Boldt discussed the pedestrian path off of sidewalk on Roberts Ferry Road.

F. Questions from Council Members regarding items on the Regular City Council Agenda

G. City Administrator Evaluation

1. Motion to Adjourn from Work Session into Closed Session in Accordance with Iowa Code Chapter 21.5(i) – City Administrator Performance Evaluation

H. Other Business

I. Adjournment

Motion to adjourn by Schnedler.
Second by Olney.
All ayes, meeting adjourned at 6:58 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, June 15, 2021, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:02 PM. Upon roll being called the following members were present: Jim Bartels, Chris Olney, Al Havens, Skylar Limkemann and Eric Schnedler. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and Building Official Brian Shay.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.

Second by Bartels.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

• **If anyone would like to address the City Council but is unable to attend the Council Meeting, you can do so by telephone by calling 319-545-2572 ext. 0 at 7:00 p.m.**

Communication: Mayor Steve Berner reports the responses on the roundabout design.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Liquor License Renewal – Bryant's Off 6
3. Approval of Liquor License Renewal – Kum & Go
4. Approval of Cigarette License Renewal – July 1, 2021 – Kum & Go, The Depot Express, Morgan's, Fareway and Casey's General Stores

Motion to approve consent agenda which includes City Council Minutes, Liquor License Renewal for Bryant's Off 6, Kum & Go, Cigarette License Renewal for Kum & Go, The Depot Express, Morgan's, Fareway and Casey's General Store by Bartels.

Second by Schnedler.

All ayes, consent agenda approved.

F. Mayoral Proclamation

- 1.

G. Public Hearing

1. Public Hearing on the Annexation of Certain Property to the City of Tiffin, Iowa (Vikel)
 - a. Close Public Hearing and Proceed to I-1

Motion to open Public Hearing Public Hearing on the Annexation of Certain Property to the City of Tiffin, Iowa (Vikel) by Limkemann.

Second by Olney.

Roll Call: Havens, Bartels, Olney, Schnedler, Limkemann.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on the Annexation of Certain Property to the City of Tiffin, Iowa (Vikel) by Schnedler.

Second by Limkemann.

Roll Call: Bartels, Olney, Schnedler, Limkemann, Havens.

2. Public Hearing on the Annexation of Certain Property to the City of Tiffin, Iowa (Poulsen)
 - a. Close Public Hearing and Proceed to I-2

Motion to open Public Hearing on the Annexation of Certain Property to the City of Tiffin, Iowa (Poulsen) by Olney.

Second by Schnedler.

Roll Call: Schnedler, Limkemann, Havens, Bartels, Olney.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on the Annexation of Certain Property to the City of Tiffin, Iowa (Poulsen) by Bartels.

Second by Limkemann.

Roll Call: Limkemann, Havens, Bartels, Olney, Schnedler.

H. Ordinance Approval/Amendment

1.

I. Resolutions for Approval

1. Resolution 2021-044 – A Resolution Approving the Annexation of Certain Property to the City of Tiffin, Iowa (Vikel). Motion to approve Resolution 2021-044 – A Resolution Approving the Annexation of Certain Property to the City of Tiffin, Iowa (Vikel) by Bartels.

Second by Schnedler.

Roll Call: Olney, Schnedler, Limkemann, Havens, Bartels.

All ayes, motion carried.

2. Resolution 2021-045 – A Resolution Approving the Annexation of Certain Property to the City of Tiffin, Iowa (Poulsen). Motion to approve Resolution 2021-045 – A Resolution Approving the Annexation of Certain Property to the City of Tiffin, Iowa (Poulsen) by Schnedler.

Second by Olney.

Roll Call: Havens, Bartels, Olney, Schnedler, Limkemann.

All ayes, motion carried.

3. Resolution 2021-046 – A Resolution Setting the Salaries for the Appointed Officers and Employees of the City of Tiffin, Iowa. Motion to approve Resolution 2021-046 – A Resolution Setting the Salaries for the Appointed Officers and Employees of the City of Tiffin, Iowa by Olney.

Second by Schnedler.

Roll Call: Bartels, Olney, Schnedler, Limkemann, Havens.

All ayes, motion carried.

4. Resolution 2021-047 – A Resolution Authorizing the Removal of Stop Signs at Redbird Run and Nightingale Drive. Motion to approve Resolution 2021-047 – A Resolution Authorizing the Removal of Stop Signs at Redbird Run and Nightingale Drive by Schnedler.

Second by Limkemann.

Roll Call: Olney, Schnedler, Limkemann, Havens, Bartels.

All ayes, motion carried.

J. Old Business

1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Limkemann.

Second by Havens.

All ayes, motion carried.

2. Consideration of Special Events Application – 4th of July Parade – Tiffin Heights Neighborhood – Motion to Approve by Schnedler.

Second by Bartels.

All ayes, motion carried.

3. Consideration of Pay Estimate #2 – Rathje Construction, Original Town Project Phase Two – Motion to Approve by Bartels.
Second by Olney.
All ayes, motion carried.
4. Consideration of Pay Estimate #4 – Carter & Associates, Trail Phase 7 – Motion to Approve by Bartels.
Second by Limkemann.
All ayes, motion carried.
5. Discussion and Consideration of Paving Estimate from LL Pelling for Area around the Fire Station and Council Action as Needed. Motion to approve by Bartels.
Second by Schnedler.
All ayes, motion carried.

L. Reports to be Received/Filed

1. May Johnson County Sheriff's Report

M. Reports from City Personnel

1. Mayor's Report – Nothing to Report.
2. City Council Reports – Discussion: City Council Person Limkemann reports on the police protection in town.
3. Director of Public Work's Report – Discussion: Public Works Director Brian Detert reported on City Hall project which is now complete. All ponds have been sprayed for weeds as well as rip rap. Water fill station project to begin next week.
4. Building Official's Report – Discussion: Nothing to Report.
5. Recreation Director's Report – Nothing to Report.
6. Engineer's Report – Nothing to Report.
7. City Attorney's Report – Nothing to Report
8. City Administrator's Report – Discussion: City Administrator Doug Boldt passes around business card sign up for council.

N. Adjournment

Motion to adjourn by Havens.

Second by Limkemann.

All ayes, meeting adjourned at 7:49 PM.



June 16, 2021

Abigail Hora, City Clerk