

# City of Tiffin, Iowa

<b>Meeting:</b>	<b>Tiffin Regular City Council Meeting</b>
<b>Place:</b>	<b>Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340</b>
<b>Date/Time:</b>	<b>June 1, 2021 – 7:00 PM</b>
<b>Web Page:</b>	<b>www.tiffin-iowa.org</b>
<b>Posted:</b>	<b>May 28, 2021 (website &amp; front entry of City Hall)</b>

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<b>Mayor:</b>	Steven Berner	<b>City Administrator:</b>	Doug Boldt
<b>Council At Large:</b>	Jim Bartels	<b>City Attorney:</b>	Robert Michael/Crystal Raiber
<b>Council At Large:</b>	Al Havens – Mayor Pro-Tem	<b>City Clerk:</b>	Abigail Hora
<b>Council At Large:</b>	Eric Schnedler	<b>W/WW Superintendent:</b>	Brett Mehmen
<b>Council At Large:</b>	Chris Olney	<b>D. of Public Works:</b>	Brian Detert
<b>Council At Large:</b>	Skylar Limkemann		

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## **Work Session - Call to Order – 5:30 PM**

### **A. Roll Call**

The City of Tiffin City Council held a work session Tuesday, June 1, 2021, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 5:33 PM. Upon roll being called the following members were present: Jim Bartels, Chris Olney, Al Havens, Skylar Limkemann. Eric Schnedler present via Microsoft Teams, arrives at 5:41 PM. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and Brian Shay.

### **B. Agenda Additions/Agenda Approval**

Motion to approve agenda by Limkemann.  
Second by Havens.  
All ayes, agenda approved.

### **C. Discussion and Review of Fire Department Stipend Program**

Discussion: Mayor Berner recused himself from the discussion. City Administrator Doug Boldt discussed one and a half times the stipend rate for holidays – New Year’s Day, Memorial Day, Independence Day, Labor Day, Veteran’s Day, Thanksgiving Day, Christmas Eve Day, Christmas Day, New Year’s Eve Day

### **D. Discussion of Tiffin Rec Fest**

Discussion: Deputy City Clerk Brianna Wilkerson and Recreation Director Frank Haege presents Tiffin Rec Fest to council with the date of July 31, 2021.

### **E. Discussion of Emergency Access Road off of Village Drive**

Discussion: This item will be discussed during the regular meeting.

### **F. Discussion of Development Concept for Prairie Village Phase Three and Traffic Signal and Connection of Kimberlite and Highway 6**

Discussion: Developer Matt Adams is present and discussed the traffic signal and connection of Kimberlite and Highway 6.

### **G. Questions from Council Members regarding items on the Regular City Council Agenda**

### **H. Other Business**

### **I. Adjournment**

Motion to adjourn by Limkemann.  
Second by Bartels.  
All ayes, meeting adjourned at 7:01 PM.

**A. Regular Session - Call to Order – 7:00 PM**

**B. Roll Call**

The City of Tiffin City Council held a regular session Tuesday, June 1, 2021, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:04 PM. Upon roll being called the following members were present: Jim Bartels, Chris Olney, Al Havens, Skylar Limkemann. Eric Schnedler present via Microsoft Teams Others present City Administrator Doug Boldt, City Clerk Abigail Hora and Building Official Brian Shay.

**C. Agenda Additions/Agenda Approval**

Motion to approve agenda by Bartels.

Second by Limkemann.

All ayes, agenda approved.

**D. Communications and Reports**

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

• **If anyone would like to address the City Council but is unable to attend the Council Meeting, you can do so by telephone by calling 319-545-2572 ext. 0 at 7:00 p.m.**

Discussion: Genevieve Ellis who reside at 822 Jackson Street wanted an update on the dog situation at 824 Jackson Street.

**E. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

Motion to approve consent agenda which includes city council minutes by Havens.

Second by Limkemann.

All ayes, consent agenda approved.

**F. Mayoral Proclamation**

1.

**G. Public Hearing**

1. Public Hearing on FY 2020-2021 Budget Amendment

a. Close Public Hearing and Proceed to I-1

Motion to open Public Hearing on FY 2020-2021 Budget Amendment by Havens.

Second by Limkemann.

Roll Call: Schnedler, Limkemann, Olney, Havens, Bartels.

Discussion: Nothing Received at City Hall.

Motion to close Public Hearing on FY 2020-2021 Budget Amendment by Bartels.

Second by Olney.

Roll Call: Limkemann, Olney, Havens, Bartels, Schnedler.

2. Public Hearing on the Disposition of Auditors Parcel 2012041, a portion of Lot 48, Timber Ridge View – Phase Two

a. Close Public Hearing and Proceed to I-2

Motion to open Public Hearing on the Disposition of Auditors Parcel 2012041, a portion of Lot 48, Timber Ridge View – Phase Two by Bartels.

Second by Olney.

Roll Call: Havens, Bartels, Schnedler, Limkemann, Olney.

Discussion: Nothing Received at City Hall.

Motion to close Motion to open Public Hearing on the Disposition of Auditors Parcel 2012041, a portion of Lot 48, Timber Ridge View – Phase Two by Bartels.

Second by Havens.

Roll Call: Bartels, Schnedler, Limkemann, Olney, Havens.

## **H. Ordinance Approval/Amendment**

1.

### **I. Resolutions for Approval**

1. Resolution 2021-040 – A Resolution Approving the City of Tiffin Budget Amendment for Fiscal Year 2020-2021. Motion to approve Resolution 2021-040 – A Resolution Approving the City of Tiffin Budget Amendment for Fiscal Year 2020-2021 by Havens.

Second by Schnedler.

Roll Call: Olney, Havens, Bartels, Schnedler, Limkemann.

All ayes, motion carried.

2. Resolution 2021-041 – A Resolution Approving the Disposition of Auditors Parcel 2012041, a portion of Lot 48, Timber Ridge View – Phase Two. Motion to approve Resolution 2021-041 – A Resolution Approving the Disposition of Auditors Parcel 2012041, a portion of Lot 48, Timber Ridge View – Phase Two by Bartels.

Second by Havens.

Roll Call: Schnedler, Limkemann, Olney, Havens, Bartels.

All ayes, motion carried.

3. Resolution 2021-042 – A Resolution Approving the Tiffin Fire Department Stipend Proposal. Mayor Berner rescued himself from the discussion.

Motion to approve Resolution 2021-042 – A Resolution Approving the Tiffin Fire Department Stipend Proposal with the changes that were made during the work session by as Bartels.

Second by Olney

Abstained: Limkemann

All ayes, motion carried.

Motion to approve as amended by Bartels

Second by Olney.

Roll Call: Olney, Havens, Bartels, Schnedler.

Abstained: Limkemann.

All ayes, motion carried.

4. Resolution 2021-043 – A Resolution Authorizing the Removal of Stop Signs at Blue Jay Court and Fawn Avenue and Dakota Avenue. Motion to approve by Resolution 2021-043 – A Resolution Authorizing the Removal of Stop Signs at Blue Jay Court and Fawn Avenue and Dakota Avenue by Limkemann.

Second by Olney.

Roll Call: Havens, Bartels, Schnedler, Limkemann, Olney.

All ayes, motion carried.

### **J. Old Business**

1. Discussion and Consideration of Purchase of two AED's for the Fire Department and Council Action as Needed. Motion to approve the purchase of two AED's without the maintenance agreement by Limkemann.

Second by Schnedler.

All ayes, motion carried.

**K. Motions for Approval**

1. Consideration of Payables List – Motion to Approve by Havens.  
Second by Olney.  
All ayes, motion carried.
2. Consideration of Pay Estimate #1 – Nolan’s Lawn Care, Permeable Pavers Parking Project –  
Motion to Approve by Limkemann.  
Second by Bartels.  
All ayes, motion carried.
3. Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code  
Chapter 21.5(j) for Potential Real Estate Purchase by Limkemann.  
Second by Olney.  
Roll Call: Bartels, Schnedler, Limkemann, Olney, Havens.  
Council person Limkemann exits meeting at 8:40 PM.  
Motion to adjourn from Closed Session into Regular Session by Schnedler.  
Second by Havens.  
Roll Call: Schnedler, Olney, Havens, Bartels.  
All ayes, motion carried.

**L. Reports to be Received/Filed**

- 1.

**M. Reports from City Personnel**

1. Mayor’s Report – Discussion: Mayor Berner attended MPO meeting.
2. City Council Reports – Discussion: Council Person Limkemann discussed the accident that occurred at Deer View Avenue & Jackson Street.
3. Director of Public Work’s Report – Discussion: Public Works has received the speed trailer from Johnson County Sheriff’s Department and is currently placed in Tiffin Heights East. Splash pad is up and running.
4. Building Official’s Report – Nothing to Report
5. Recreation Director’s Report – Nothing to Report
6. Engineer’s Report – Nothing to Report
7. City Attorney’s Report – Nothing to Report
8. City Administrator’s Report – Discussion: City Administrator discussed the access road on Village Drive.

**N. Adjournment**

Motion to adjourn by Schnedler.  
Second by Olney.  
All ayes, meeting adjourned at 9:13 PM.



*June 2, 2021*

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*Abigail Hora, City Clerk*