

City of Tiffin, Iowa

Meeting:	Tiffin Regular City Council Meeting
Place:	Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time:	May 18, 2021 – 7:00 PM
Web Page:	www.tiffin-iowa.org
Posted:	May 14, 2021 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens – Mayor Pro-Tem	City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	W/WW Superintendent:	Brett Mehmen
Council At Large:	Chris Olney	D. of Public Works:	Brian Detert
Council At Large:	Skylar Limkemann		

Work Session - Call to Order – 5:30 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, May 18, 2021, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 5:32 PM. Upon roll being called the following members were present: Jim Bartels, Eric Schnedler, Chris Olney and Al Havens. Absent: Skylar Limkemann. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and Building Official Brian Shay.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Havens.
Second by Schnedler.
All ayes, agenda approved.

C. Discussion of Potential Changes to Andersen Addition Preliminary Plat

Discussion: Glenn Vaske is looking to potentially purchase and market the Andersen Addition. He asked for feedback from the council on the possibility of a zoning change to the current R-1C zone on the north side of Elizabeth Drive to R-2. He also asked for feedback on moving the private access road that is behind the current R-1C zone north and making it a frontage road off of Forevergreen Road. This would service the current R-4 zone and eliminate the connection of Cherry Lane to Forevergreen road. This would allow for better backyards for both zones and funnel more traffic to Croel Avenue. The City Council was generally receptive to the potential changes.

D. Discussion and Review of Fire Department Transition Agreement

Discussion: Mayor Berner abstained from the discussion. City Administrator Doug Boldt discussed the changes and gives Council the final form of this agreement.

E. Discussion and Review of Fire Department Stipend Program

Discussion: Mayor Berner abstained from the discussion. City Administrator Doug Boldt discussed the stipend proposal.

F. Questions from Council Members regarding items on the Regular City Council Agenda

G. Other Business

H. Adjournment

Motion to adjourn by Bartels.
Second by Schnedler.
All ayes, meeting adjourned at 6:58 PM

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, May 18, 2021, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:00 PM. Upon roll being called the following members were present: Jim Bartels, Eric Schnedler, Chris Olney and Al Havens. Absent: Skylar Limkemann. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and Building Official Brian Shay.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Bartels.

Second by Havens.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

• **If anyone would like to address the City Council but is unable to attend the Council Meeting, you can do so by telephone by calling 319-545-2572 ext. 0 at 7:00 p.m.**

Discussion: Chris Christensen sit on the board of Iowa Parks & Recreation presents a check for replanting trees in the park.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

Motion to approve consent agenda which includes the City Council Minutes by Bartels.

Second by Olney.

All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1.

H. Ordinance Approval/Amendment

1.

I. Resolutions for Approval

1. Resolution 2021-035 – A Resolution Setting the Date of June 1, 2021, for a Public Hearing Regarding the Disposition of Auditors Parcel 2012041, a Portion of Lot 48, Timber Ridge View – Phase Two. Motion to approve Resolution 2021-035 – A Resolution Setting the Date of June 1, 2021, for a Public Hearing Regarding the Disposition of Auditors Parcel 2012041, a Portion of Lot 48, Timber Ridge View – Phase Two by Schnedler.

Second by Bartels.

Roll Call: Olney, Bartels, Schnedler, Havens.

All ayes, motion carried.

2. Resolution 2021-036 – A Resolution Setting the Date of June 15, 2021, for a Public Hearing for the Annexation of Certain Property to the City of Tiffin, Iowa. Motion to approve Resolution 2021-036 – A Resolution Setting the Date of June 15, 2021, for a Public Hearing for the Annexation of Certain Property to the City of Tiffin, Iowa by Havens.

Second by Schnedler.

Roll Call: Bartels, Schnedler, Havens, Olney.

All ayes, motion carried.

3. Resolution 2021-037 – A Resolution Setting the Date of June 15, 2021, for a Public Hearing for the Annexation of Certain Property to the City of Tiffin, Iowa. Motion to approve Resolution 2021-037 – A Resolution Setting the Date of June 15, 2021, for a Public Hearing for the Annexation of Certain Property to the City of Tiffin, Iowa by Bartels.
Second by Havens.
Roll Call: Schnedler, Havens, Olney, Bartels.
All ayes, motion carried.

4. Resolution 2021-038 – A Resolution Authorizing the Placement of Stop Signs at Blue Jay Court and Fawn Avenue, Doe Avenue and Dakota Avenue. Motion to approve Resolution 2021-038 – A Resolution Authorizing the Placement of Stop Signs at Blue Jay Court and Fawn Avenue, Doe Avenue and Dakota Avenue by Havens.
Second by Olney.
Roll Call: Havens, Olney, Bartels, Schnedler.
All ayes, motion carried.

5. Resolution 2021-039 – A Resolution Approving an Agreement and Contract for Fire, Rescue and EMS Services with the Tiffin Fire Association (Transition Agreement). Motion to approve Resolution 2021-039 – A Resolution Approving an Agreement and Contract for Fire, Rescue and EMS Services with the Tiffin Fire Association (Transition Agreement) by Olney.
Second by Bartels.
Mayor Berner recused himself from discussion.
Roll Call Ayes: Olney, Bartels, Havens.
Nays: Schnedler.
All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Bartels.
Second by Schnedler.
All ayes, motion carried.

2. Special Events Application – Outside Band – Back Berner Bar & Grill – Motion to Approve by Schnedler.
Second by Bartels.
Mayor Berner recused himself from the discussion.
All ayes, motion carried.

3. Special Events Application – Girls on the Run 5K – Christina Hamarstrom – Motion to Approve by Schnedler with the intent of notifying the applicant of the added safety measures
Second by Bartels.
All ayes, motion carried.

4. Consideration of Pay Estimate #3 – Carter & Associates, Trail Phase 7 – Motion to Approve by Havens.
Second by Schnedler.
All ayes, motion carried.

5. Discussion and Consideration of Purchase of two AED's for the Fire Department and Council Action as Needed. Motion to table the purchase by Havens.
Second by Olney.
All ayes, motion carried.

L. Reports to be Received/Filed

1. April Johnson County Sheriff's Report

M. Reports from City Personnel

1. Mayor's Report – Nothing to Report
2. City Council Reports – Discussion: Council Person Schnedler discusses the loss of busing to Tiffin Heights/Tiffin Heights East.
3. Director of Public Work's Report – Discussion: Public Works Director Brian Detert reported most of the work to the roundabout is complete. They are still working on the City Hall beautification. The Fountain cable in the big pond is wrapped around the pump and will need to be looked at.
4. Building Official's Report – Discussion: Nothing to Report.
5. Recreation Director's Report – Discussion: Recreation Director Frank Haege discussed the vandalism at the parks bathroom. Cameras will be in use to record activity. Recycling will begin in the upcoming weekend at the park.
6. Engineer's Report – Discussion: Nothing to Report.
7. City Attorney's Report – Discussion: Nothing to Report.
8. City Administrator's Report – Discussion: City Administrator Doug Boldt discussed permeable pavers project was on hold due to fabric material but it should be starting again soon, weather permitting.

N. Adjournment

Motion to adjourn by Schnedler.
Second by Havens.
All ayes, meeting adjourned at 7:50 PM.



May 19, 2021

Abigail Hora, City Clerk