

City of Tiffin, Iowa

Meeting:	Tiffin Regular City Council Meeting
Place:	Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time:	April 20, 2021 – 7:00 PM
Web Page:	www.tiffin-iowa.org
Posted:	April 16, 2021 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens – Mayor Pro-Tem	City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	W/WW Superintendent:	Brett Mehmen
Council At Large:	Chris Olney	D. of Public Works:	Brian Detert
Council At Large:	Skylar Limkemann		

Work Session - Call to Order – 6:30 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, April 20, 2021, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:30 PM. Upon roll being called the following members were present: Jim Bartels, Eric Schnedler, Chris Olney and Skylar Limkemann. Absent: Al Havens. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and Building Official Brian Shay.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.
Second by Limkemann.
All ayes, agenda approved.

C. Discussion and Review of Fire Department Transition Agreement

Discussion: Special City Council meeting set for Tuesday April 27th at 6:00 PM. Tiffin Fire Department stipend was proposed.

D. Questions from Council Members regarding items on the Regular City Council Agenda

E. Other Business

F. Adjournment

Motion to adjourn by Schnedler.
Second by Olney.
All ayes, meeting adjourned at 7:01 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, April 20, 2021, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:01 PM. Upon roll being called the following members were present: Jim Bartels, Eric Schnedler, Chris Olney and Skylar Limkemann. Absent: Al Havens. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and Building Official Brian Shay.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Bartels.
Second by Schnedler.
All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

- **If anyone would like to address the City Council but is unable to attend the Council Meeting, you can do so by telephone by calling 319-545-2572 ext. 0 at 7:00 p.m.**

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

Motion to approve consent agenda which includes City Council Minutes by Bartels.

Second by Olney.

All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1.

H. Ordinance Approval/Amendment

1.

I. Resolutions for Approval

1. Resolution 2021-028 – A Resolution Approving the Escrow Agreement for Park Place – Part Three. Motion to approve Resolution 2021-028 – A Resolution Approving the Escrow Agreement for Park Place – Part Three by Limkemann.
Second by Bartels.
Roll Call: Olney, Limkemann, Bartels, Schnedler.
All ayes, motion carried.
2. Resolution 2021-029 – A Resolution Waiving the City of Tiffin's 2-Mile Extra-Territorial Review of the Half Moon Kennel Subdivision Preliminary and Final Plats. Motion to approve Resolution 2021-029 – A Resolution Waiving the City of Tiffin's 2-Mile Extra-Territorial Review of the Half Moon Kennel Subdivision Preliminary and Final Plats by Limkemann.
Second by Schnedler.
Roll Call: Limkemann, Bartels, Schnedler, Olney.
All ayes, motion carried.

J. Old Business

1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Bartels.
Second by Olney.
All ayes, motion carried.
2. Discussion and Consideration of One-time Water and Sewer Adjustment at 541 East Goldfinch Drive and Council Action as Needed. Motion to approve by Limkemann.
Second by Bartels.
All ayes, motion carried.
3. Discussion and Consideration of Purchase of Vehicle for Building Department and Council Action as Needed. Motion to approve Escape AWD from McGrath Auto by Olney.

Second by Limkemann.
All ayes, motion carried.

4. Discussion and Consideration of Use of City Green Space off of Brown Street for Event and Council Action as Needed.
Discussion: Special Events permit needs to be filled out.
5. Discussion and Consideration of Additional Utility Bill Assistance for 819 Jackson Street and Council Action as Needed.
Discussion: Council does not want this item to be put back on the agenda.
Motion to deny the request by Olney.
Second by Schnedler.
All ayes, motion carried.

L. Reports to be Received/Filed

1. March Johnson County Sheriff's Report

M. Reports from City Personnel

1. Mayor's Report – Nothing to Report.
2. City Council Reports – Discussion: Council Person Limkemann discussed a handful of nuisances in town. Interested in state grants for the Fire Department about AED's.
3. Director of Public Work's Report – Discussion: Public Works Director Brian Detert is working on bids for street sweeping for the town.
4. Building Official's Report – Discussion: Building Official Brian Shay did a presentation on Tiffin for the Home Builders Association. Issuing second permit for Aster Village.
5. Recreation Director's Report – Discussion: Nothing to Report.
6. Engineer's Report – Nothing to Report.
7. City Attorney's Report – Nothing to Report
8. City Administrator's Report – Discussion: City Administrator Doug Boldt discussed the American Rescue Plan with the City's share of approximately \$580,000. The plan has specific parameters to it but those have not been finalized yet. Original Town Phase Two will begin May 3rd. The DOT will be making pavement repairs to Highway 6 from Kent Park to Tiffin this summer. Began planning the emergency access road from the end of Village Drive to South Park Road. Low bid for Trail Phase 6 was Vieth Construction. Will need to discuss haul routes involving North Park Road for the 80/380 project with the contractors and the DOT.

N. Adjournment

Motion to adjourn by Schnedler.
Second by Limkemann.
All ayes, meeting adjourned at 8:30 PM.



April 21, 2021

Abigail Hora, City Clerk