

City of Tiffin, Iowa

Meeting:	Tiffin Regular City Council Meeting
Place:	Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time:	April 6, 2021 – 7:00 PM
Web Page:	www.tiffin-iowa.org
Posted:	April 2, 2021 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens – Mayor Pro-Tem	City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	W/WW Superintendent:	Brett Mehmen
Council At Large:	Chris Olney	D. of Public Works:	Brian Detert
Council At Large:	Skylar Limkemann		

Work Session - Call to Order – 6:00 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, April 6, 2021, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:01 PM. Upon roll being called the following members were present: Jim Bartels, Al Havens, Eric Schnedler, Chris Olney and Skylar Limkemann. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and Building Official Brian Shay.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.
Second by Havens.
All ayes, agenda approved.

C. Discussion and Review of the Current and Future Law Enforcement Protection for the City of Tiffin through the Johnson County Sheriff's Department – Sheriff Kunkel

Discussion: Sheriff Brad Kunkel presents our current contract and discusses the coverage for Tiffin.

D. Discussion and Review of Fire Department Transition Agreement

Discussion: City Administrator Doug Boldt presented the updated transition agreement. Council Person Bartels requested a special meeting to discuss the transition in more depth.

E. Questions from Council Members regarding items on the Regular City Council Agenda

F. Other Business

G. Adjournment

Motion to adjourn by Schnedler.
Second by Havens.
All ayes, meeting adjourned at 7:00 PM.

A. Regular Session - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, April 6, 2021, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:02 PM. Upon roll being called the following members were present: Jim Bartels, Al Havens, Eric Schnedler, Chris Olney and Skylar Limkemann. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and Building Official Brian Shay.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Bartels.

Second by Schnedler.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

• **If anyone would like to address the City Council but is unable to attend the Council Meeting, you can do so by telephone by calling 319-545-2572 ext. 0 at 7:00 p.m.**

Discussion: Travis Weipert resides at 552 Doe Ave and is in support of Johnson County Sheriff's Department as Tiffin's law enforcement.

Amanda Yoder resides at 815 Redbird Run and would like to see more dedication to our EMS. She also is in support of a full-time fire chief and would like to see more education in the schools. She was also in support of CCASD having an SRO.

Tyler Warner resides at 572 Fawn Ave and addressed a concern of lack of stop sign in Tiffin Heights East from Deerview to Oakdale and Jackson.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

2. Approval of Special City Council Minutes

Motion to approve consent agenda which includes the City Council Minutes and Special City Council Minutes by Limkemann.

Second by Havens.

All ayes, motion carried.

F. Mayoral Proclamation

1. Fair Housing Month

2. Child Abuse Prevention Month

G. Public Hearing

a.

H. Ordinance Approval/Amendment

1.

I. Resolutions for Approval

1. Resolution 2021-025 – A Resolution for the Final Acceptance of the Roundabout Gateway Signage Project, Tiffin, Iowa – Contractor – Nolan's Lawn Care LLC. Motion to approve Resolution 2021-025 – A Resolution for the Final Acceptance of the Roundabout Gateway Signage Project, Tiffin, Iowa – Contractor – Nolan's Lawn Care LLC by Havens.

Second by Limkemann.

Roll Call: Olney, Havens, Bartels, Limkemann, Schnedler.

All ayes, motion carried.

2. Resolution 2021-026 – A Resolution for the Final Acceptance of the Roberts Ferry Road Project, Tiffin, Iowa – Contractor – Vieth Construction Corporation. Motion to approve Resolution 2021-026 – A Resolution for the Final Acceptance of the Roberts Ferry Road Project, Tiffin, Iowa – Contractor – Vieth Construction Corporation by Havens.

Second by Schnedler.

Roll Call: Havens, Bartels, Limkemann, Schnedler, Olney.

All ayes, motion carried.

3. Resolution 2021-027 – A Resolution to Release the Requirements of Lots 22 and 23 of Woodfield Ridge Part Six. Motion to approve Resolution 2021-027 – A Resolution to Release the Requirements of Lots 22 and 23 of Woodfield Ridge Part Six by Limkemann.
Second by Havens.
Roll Call: Bartels, Limkemann, Schnedler, Olney, Havens.
All ayes, motion carried.

J. Old Business

1. Resolution 2021-022 – A Resolution for the Final Acceptance of the Soccer Field Parking Lot Expansion Project, Tiffin, Iowa – Contractor – LL Pelling Co. Motion to approve Resolution 2021-022 – A Resolution for the Final Acceptance of the Soccer Field Parking Lot Expansion Project, Tiffin, Iowa – Contractor – LL Pelling Co. by Limkemann.
Second by Bartels.
Roll Call: Limkemann, Schnedler, Olney, Havens, Bartels.
All ayes, motion carried.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Bartels.
Second by Havens.
All ayes, motion carried.
2. Consideration of Special Events Application – Infuse Church – Movie in the Park (May 22, June 19, July 17, August 15). Motion to approve by Schnedler.
Second by Havens.
All ayes, motion carried.
3. Consideration of Special Events Application – Family Wellbeing Associates – Johnson County Children and Families Resource Outreach Fair. Motion to approve by Schnedler.
Second by Havens.
All ayes, motion carried.
4. Consideration of Pay Estimate #4 – Final – LL Pelling, Soccer Field Parking Lot Expansion Project – Motion to Approve by Bartels.
Second by Limkemann.
All ayes, motion carried.
5. Consideration of Change Order #1 – Nolan’s Lawn Care – Roundabout Gateway Signage Project. Motion to approve by Limkemann.
Second by Olney.
All ayes, motion carried.
6. Consideration of Pay Estimate #1 – Final – Nolan’s Lawn Care – Roundabout Gateway Signage Project. Motion to approve by Limkemann.
Second by Bartels.
All ayes, motion carried.
7. Consideration of Change Order #7 – Vieth Construction – Roberts Ferry Road Project. Motion to approve by Havens.
Second by Bartels.
All ayes, motion carried.

8. Consideration of Pay Estimate #13 – Final – Vieth Construction – Roberts Ferry Road Project.
Motion to approve by Bartels.
Second by Limkemann.
All ayes, motion carried.
9. Discussion and Consideration of One-time Water and Sewer Adjustment at 621 Lilac Street, Apartment 7 and Council Action as Needed. Motion to approve by Limkemann.
Second by Bartels.
All ayes, motion carried.
10. Discussion and Consideration of Purchase of Basketball Hoops and Court Surface for Potter Park and Council Action as Needed. Motion to approve by Havens.
Second by Limkemann.
All ayes, motion carried.
11. Discussion and Consideration of Purchase of Ditch Witch Vacuum Excavator and Council Action as Needed. Motion to approve by Limkemann.
Second by Schnedler.
All ayes, motion carried.
12. Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 21.5(1)(C) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation by Limkemann.
Second by Schnedler.
Roll Call: Schnedler, Havens, Olney, Bartels, Limkemann.
Motion to adjourn from Closed Session into Regular Session by Havens.
Second by Olney.
Roll Call: Havens, Olney, Bartels, Limkemann, Schnedler
All ayes, motion carried.

L. Reports to be Received/Filed

- 1.

M. Reports from City Personnel

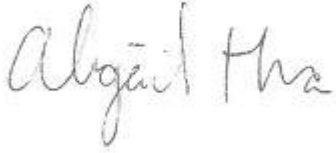
1. Mayor's Report – Discussion: Mayor Berner attended MPO meeting.
2. City Council Reports – Discussion: Council person Limkemann reported the dog park is a muddy mess would like to see wood chips down.
3. Director of Public Work's Report – Discussion: Public Works Director Brian Detert reports some vandalism on Potter Park, would like to replace the benches there. Discussion with Neumiller Electric to put lighting on the back side of the shelter. The ponds court fountains will be up first part of May. Roundabout project is on pause due to weather and will begin the first part of May as well. Garden plot have been expanded from 16 to 20. City Hall will take sealed bids for the broken chassis.
4. Building Official's Report – Nothing to Report
5. Recreation Director's Report – Discussion: Recreation Director Frank Haege reports 125 kids signed up for youth little league. Soccer begins this Saturday and an adult league on Sundays. He has 11 corporate sponsors for ballfield banners.
6. Engineer's Report – Nothing to Report
7. City Attorney's Report – Discussion: City Attorney Robert Michael discusses having a definite date for the transition of the Fire Department to assist during this time.
8. City Administrator's Report – Discussion: City Administrator Doug Boldt touched on his report that was in the packet, council had no questions.

N. Adjournment

Motion to adjourn by Schnedler.

Second by Olney.

All ayes, meeting adjourned at 8:46 PM.

A handwritten signature in cursive script that reads "Abigail Hora".

April 7, 2021

Abigail Hora, City Clerk