

City of Tiffin, Iowa

Meeting:	Tiffin Regular City Council Meeting
Place:	Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time:	January 19, 2021 – 7:00 PM
Web Page:	www.tiffin-iowa.org
Posted:	January 15, 2021 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens – Mayor Pro-Tem	City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	W/WW Superintendent:	Brett Mehmen
Council At Large:	Chris Olney	D. of Public Works:	Brian Detert
Council At Large:	Skylar Limkemann		

Work Session - Call to Order – 6:16 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, January 19, 2021, at the City Hall Council Chambers. This was a meeting open to the public through the Iowa Open Meeting Law but due to the current public health emergency (Covid-19) most councilpersons were participating in the meeting electronically as allow by the Iowa Code, Chapter 21. Mayor Berner called the meeting to order at 6:16 PM. Upon roll being called the following members were present: Jim Bartels present via phone, Eric Schnedler, Skylar Limkemann, Christine Olney, Al Havens present via Microsoft Teams. Other's present were City Administrator Doug Boldt and Deputy City Clerk Brianna Wilkerson.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler.

Second by Olney.

All ayes, agenda approved.

C. Discussion and Review of FY 2021-2022 Budget

Discussion: Discussed the certification of the Cities tax and maximum tax levy. Preliminary the levy rate for next year will be the same as last year.

D. Discussion and Review Transition Process with the Tiffin Fire Association

Discussion: Fire Association met on the 11th and made a motion to transfer the operations/property/liabilities/debt to the City of Tiffin. Will create a transition committee to include department officers, council members, association members, City Administrator and Mayor. Scheduled to be no later than June 30, 2022. Next step will be a meeting with officers of the department.

E. Other Business

F. Adjournment

Motion to adjourn by Schnedler.

Second by Limkemann.

All ayes, meeting adjourned at 7:05 PM

A. Regular Session – Call to Order – 7:05 PM

B. Roll Call

The City of Tiffin City Council held a council meeting Tuesday, January 19, 2021, at the City Hall Council Chambers. This was a meeting open to the public through the Iowa Open Meeting Law but due to the current public health emergency (Covid-19) most councilpersons were participating in the meeting electronically as allow by the Iowa Code, Chapter 21. Mayor Berner called the meeting to order at 7:05

PM. Upon roll being called the following members were present: Jim Bartels present via phone, Eric Schnedler, Skylar Limkemann, Christine Olney, Al Havens present via Microsoft Teams. Other's present were City Administrator Doug Boldt, Deputy City Clerk Brianna Wilkerson.

C. Agenda Additions/Agenda Approval

Motion to move K-3 ahead of I-2 by Schnedler.

Second by Olney.

All ayes, motion carried.

Motion to approve the agenda as amended by Bartels.

Second by Schnedler.

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Mayor Berner: An email was sent to Council Members regarding the KCRG article and S Park Rd.

Will address the issue in the next newsletter.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

Motion to approve consent agenda which includes the City Council Minutes by Bartels.

Second by Havens.

All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1.

- **If anyone would like to address the City Council but is unable to attend the Council Meeting, you can do so by telephone by calling 319-545-2572 ext. 0 at 7:00 p.m.**

H. Ordinance Approval/Amendment

1.

I. Resolutions for Approval

1. Resolution 2021-005 – A Resolution Authorizing the use of a Preliminary Official Statement for the Sale of General Obligation Annual Appropriation Refunding Bonds, Series 2021A. Motion to approve Resolution 2021-005 – A Resolution Authorizing the use of a Preliminary Official Statement for the Sale of General Obligation Annual Appropriation Refunding Bonds, Series 2021A by Limkemann.

Second by Bartels.

Roll Call: Limkemann, Olney, Bartels, Havens, Schnedler

All ayes, motion carried.

2. Resolution 2021-006 – A Resolution for Final Acceptance of the 2017 Phase 2 Wastewater Treatment Plant Improvements Project, Tiffin, Iowa – Contractor – Portzen Construction, Inc. Motion to approve Resolution 2021-006 – A Resolution for Final Acceptance of the 2017 Phase 2

Wastewater Treatment Plant Improvements Project, Tiffin, Iowa – Contractor – Portzen Construction, Inc. by Limkemann.
Second by Schnedler.
Roll Call: Bartels, Havens, Schnedler, Olney, Limkemann
All ayes, motion carried.

J. Old Business

1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Havens.
Second by Schnedler.
All ayes, motion carried.
2. Consideration of Pay Estimate #1 – Rathje Construction, Original Town Urbanization Project – Phase Two – Motion to Approve by Schnedler.
Second by Bartels.
All ayes, motion carried.
3. Consideration of Pay Estimate #23 (Final) – Portzen Construction, WWTP Expansion Phase Two Project – Motion to Approve by Limkemann.
Second by Olney.
All ayes, motion carried.

L. Reports to be Received/Filed

1. December Johnson County Sheriff's Report

M. Reports from City Personnel

1. Mayor's Report – Discussion: Recently had the Johnson County Board meeting.
2. City Council Reports – Discussion: Council Member Schnedler has been attending EMA Commission Meeting. Council Member Havens will attend Water Shed meeting tomorrow. Council Member Limkemann had a resident approach him about the burn pile.
3. Director of Public Work's Report – Discussion: Public Works Director Detert will work on a plan for burn pile.
4. Building Official's Report – nothing to report
5. Recreation Director's Report – Discussion: Started basketball and meeting with sponsors for various aspects of the park.
6. Engineer's Report – Discussion: Light pole knocked down at roundabout, \$7000 to replace.
7. City Attorney's Report – nothing to report.
8. City Administrator's Report – Discussion: Traffic study for Highway 6 received. Would like a work session next week for the budget.

N. Adjournment

Motion to adjourn by Schnedler.
Second by Limkemann.
All ayes, meeting adjourned at 7:55 PM.

Brianna Wilk

Brianna Wilkerson, Deputy City Clerk