

City of Tiffin, Iowa

Meeting:	Tiffin Regular City Council Meeting
Place:	Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time:	July 2, 2019 – 7:00 PM
Web Page:	www.tiffin-iowa.org
Posted:	June 28, 2019 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens	City Clerk:	Ashley Platz
Council At Large:	Eric Schnedler	D. of Public Works:	Brett Mehmen
Council At Large:	Mike Ryan	City Engineer:	Hart-Frederick
Council At Large:	Peggy Upton		

Work Session– 6:00 PM

A. Roll Call

6:01 PM

The City of Tiffin City Council held a work session Tuesday, July 2, 2019 at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:02 PM. Upon roll being called the following members were present: Jim Bartels, Al Havens, Eric Schnedler, Peggy Upton, Mike Ryan. Others present City Administrator Doug Boldt, City Clerk Ashley Platz, City Engineer Ben Carhoff and others present.

B. Agenda Additions/Agenda Approval

Motion to approve the agenda by Bartels.

Second by Ryan.

All ayes, motion carried.

C. Discussion and Review of General Obligation Bond for Street Improvements

Discussion: City Administrator Doug Boldt presented a review of the General Obligation Bond for Street Improvements. Council discussed the priority of projects to include in this bond issue and can push some off to the next issuance.

D. Discussion of Original Town Urbanization Project – Sidewalk on East Side of College Street

Discussion: Council discussed that there will be a sidewalk installed and the discussion is that we will move the sidewalk to the east of the trees.

E. Discussion of Trail Detour during Construction of the I-80/I-380 Interchange

Discussion: Council discussion using a limestone type milling as a temporary trail for next spring so that bike traffic can connect to Coralville's trail system while the 80/380 interchange is under construction. Council consensus is to install the trail as soon as possible

F. Discussion and Review of IT Support Services Proposal – Brad Miller – Access Systems

Discussion: Brad Miller, Access Systems present for Council's questions. Council wanted to confirm that as Tiffin grows Access Systems can grow with us.

G. Questions from Council Members regarding items on the Regular City Council Agenda

H. Other Business

I. Adjournment

Motion to adjourn by Schnedler.

Second by Ryan.

All ayes, meeting adjourned at 6:53 PM

Council Meeting

A. Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, July 2, 2019 at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:00 PM. Upon roll being called the following members were present: Jim Bartels, Al Havens, Eric Schnedler, Peggy Upton, Mike Ryan. Others present City Administrator Doug Boldt, City Clerk Ashley Platz, Building Official Brian Shay, Public Works Director Brett Mehmen, City Attorney Crystal Raiber, City Engineer Ben Carhoff and others present.

C. Agenda Additions/Agenda Approval

Motion to move K-3 & K-4 up ahead of ‘D’ by Upton second by Havens. All ayes, motion carried.
Motion to approve the amended agenda by Upton.
Second by Havens.
All ayes, motion carried.

D. Communications and Reports

Johnson County Deputy – Leut. Adolph – Extra patrol on Highway 6 due to the construction of the roundabout. The posted speed limit of 35 MPH is valid and will be enforced by Johnson County Sheriff. Also check on Redbird Run & Nightengale. Has been seen increased speed but the opening of Goldfinch intersection may have fixed this.
Dick Huff – Deerview & Jackson intersection is a problem with people not stopping. Also wanted to ask the Council & Mayor if monies have been collected from the contractor for Roberts Ferry Road.
Chris Aswegan – 242 Rolling Hills Drive – moved to Tiffin in February 2014. Woodfield Pond Project – requested to have a solution to the pond and not just a quick fix. Discussion on possibly dredging it like the Deer View Pond.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

- 1. Approval of City Council Minutes
- 2. Approval of Liquor License Renewal – The Depot Tiffin LLC

Motion to approve City Council Minutes by Havens
Second by Schnedler.
All ayes, motion carried.
and the Depot Tiffin LLC’s Liquor License Renewal by Havens.
Second by Schnedler.
All ayes, motion carried.

F. Mayoral Proclamation

- 1.

G. Public Hearing

1. Public Hearing on the Proposal to enter into a General Obligation Corporate Purpose Loan Agreement and to Borrow Money Thereunto in a Principal Amount not to exceed \$4,500,000.
Motion to open by Upton.
Second by Bartels.
Roll Call: Havens, Bartels, Upton, Ryan, Schnedler. All ayes, hearing opened at 7:24 PM
Discussion: Nothing received at City Hall and no public present.
Motion to close by Upton.
Second by Ryan.
Roll Call: Havens, Bartels, Upton, Ryan, Schnedler. All ayes, hearing closed at 7:24 PM

H. Ordinance Approval/Amendment

- 1. Ordinance No. 2019-460 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone a portion of the Pirkl Property from R-1E to C-2B and M-2, in the City of Tiffin, Iowa
 - a. Motion to Approve Third and Final Reading

Motion to approve Ordinance No. 2019-460 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone a portion of the Pirkl Property from R-1E to C-2B and M-2, in the City of Tiffin, Iowa by Ryan.

Second by Schnedler.

Roll Call: Havens, Bartels, Upton, Ryan, Schnedler. All ayes, third and final reading approved.

I. Resolutions for Approval

1. Resolution 2019-085 – A Resolution taking Additional Action to enter into a General Obligation Corporate Purpose Agreement and Authorizing the use of a Preliminary Official Statement for the Sale of Bonds

Motion to approve Resolution 2019-085 – A Resolution taking Additional Action to enter into a General Obligation Corporate Purpose Agreement and Authorizing the use of a Preliminary Official Statement for the Sale of Bonds by Havens.

Second by Bartels.

Roll Call: Havens, Bartels, Upton, Ryan, Schnedler. All ayes, motion carried.

J. Old Business

1. Resolution 2019-084 – A Resolution Approving a 28E Agreement Regarding the Temporary Connection to Forevergreen Road– No action taken.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Ryan.

Second by Schnedler.

All ayes, motion carried.

2. Consideration of City Clerk Resignation – Motion to Approve by Ryan.

Second by Schnedler.

All ayes, motion carried.

3. Consideration of Special Events Application – TifFun Creek Fest

Motion to approve the Special Events Application – TIFFUN Creek Fest on August 10th by Havens.

Second by Bartels.

All ayes, motion carried.

4. Discussion and Consideration of Fireworks Donation to TifFun Creek Fest and Council Action as Needed

Motion to approve the \$5000 Fireworks Donation to TIFFUN Creek Fest by Ryan.

Second by Havens.

All ayes, motion carried.

5. Discussion and Consideration of Hiring Maintenance Worker in the Public Works Department and Council Action as Needed

Motion to approve hiring Dillon Villhauer as Public Works Maintenance Worker by Havens.

Second by Bartels.

All ayes, motion carried.

6. Discussion and Consideration of Hiring Office Assistant in City Hall and Council Action as Needed

Motion to approve hiring Brianna Wilkerson as Office Assistant in City Hall by Ryan.

Second by Bartels.

All ayes, motion carried.

7. Discussion and Consideration of Hiring Building Inspector I in the Building Department and Council Action as Needed

Motion to approve hiring Nick Stitzman as Tiffin Building Inspector I by Schnedler.

Second by Upton.
All ayes, motion carried.

8. Discussion and Consideration of Tree Removal and Replacement at 470 Roberts Ferry Road as part of the Roberts Ferry Road Project
Motion to approve the Tree Removal and Replacement at 470 Roberts Ferry Road as part of the Roberts Ferry Road project by Havens.
Second by Ryan.
All ayes, motion carried.
9. Discussion and Consideration of IT Support Services and Council Action as Needed
Motion to approve the Access Systems as our IT Support and Service by Ryan.
Second by Havens.
All ayes, motion carried.
10. Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 21.5(j) for Potential Real Estate Purchase by Upton.
Second by Bartels.
Roll Call: Havens, Bartels, Upton, Ryan Schnedler. All ayes, meeting adjourned to closed session at 7:54 PM.
Motion to adjourn from Closed session into Regular Session by Schnedler.
Second by Havens.
Roll Call: Havens, Bartels, Upton, Ryan Schnedler. All ayes, meeting adjourned to open session at 8:40 PM.
11. Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 21.5(i) – City Administrator Performance Evaluation by Schnedler.
Second by Havens.
Roll Call: Havens, Bartels, Upton, Ryan, Schnedler. All ayes, meeting adjourned to closed session at 8:41 PM.
Motion to adjourn from Closed session into Regular Session by Upton.
Second by Ryan.
Roll Call: Havens, Bartels, Upton, Ryan Schnedler. All ayes, meeting adjourned to open session at 9:00 PM.

L. Reports to be Received/Filed

- 1.

M. Reports from City Personnel

1. Mayor's Report – Downtown Planning kickoff meeting with Property owners, Martin Gardener Arch, Mayor, City Engineer and Chad Sands with ECICOG met to discuss how to move forward. Discussion about the Federal and State monies and the strings that come may come with.
2. City Council Reports – public has requested more information on reasoning on delays on City Projects.
3. Director of Public Work's Report – Well is not giving the capacity they expected but discussing solutions with contractor.
4. Building Official's Report – Nothing to report.
5. City Engineer's Report – opened the realignment for Kansas Avenue this week. Discussion on posting caution signs for the curve. Roundabout Contractors – requested to have the park mowing stop removing the flags or mowing over them. Just refrain from mowing or mow around. Seeding on Roberts Ferry Rd will be August 10th. Sidewalk on the east side is being redesigned to fix. Fire Station Permeable Parking Lot project has been push back due to Downtown Planning Kickoff meeting to determine that scope.
6. City Attorney's Report – Nothing to report.

7. City Administrator's Report – City Clerk position posting at \$50k. Iowa Development Board approval of Annexation of Pirkel Property. KCRG meeting for Our Town spot on Tiffin. Week of 22 to film most of the footage. Joint Entities Agenda. E-billing & ACH Grilling Bundle Contest. Sign up for ACH and/or e-billing to enter to win. Own the Madden property.

N. Adjournment

Motion to adjourn by Ryan.

Second by Havens.

All ayes, meeting adjourned at 9:01 PM



Ashley Platz, City Clerk

July 2, 2019