

City of Tiffin, Iowa

Meeting: Tiffin Regular City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: March 19, 2019 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: March 15, 2019 (website & front entry of City Hall)

Mayor: Steven Berner
Council At Large: Jim Bartels
Council At Large: Al Havens
Council At Large: Eric Schnedler
Council At Large: Mike Ryan
Council At Large: Peggy Upton

City Administrator: Doug Boldt
City Attorney: Robert Michael/Crystal Raiber
City Clerk: Ashley Platz
D. of Public Works: Brett Mehmen
City Engineer: Hart-Frederick

Council Work Session – 6:30 PM

A. Roll Call

The City of Tiffin’s City Council held a work session on March 19, 2019 at the Tiffin City Hall Council Chambers. Mayor Steven Berner called the meeting to order at 6:32 PM. Upon roll being called the following Council Members were present: Jim Bartels, Al Havens, Eric Schnedler, Peggy Upton (Arrived at 6:34 PM.) Absent: Mike Ryan. Others present City Clerk Ashley Platz, Building Official Brian Shay, City Engineer Ben Carhoff, City Attorney Crystal Raiber and others.

B. Agenda Additions/Agenda Approval

Motion to approve Schnedler.
Second by Havens.
All ayes, motion carried.

C. Discussion and Review of Trap-Neuter-Return (TNR) Proposal – Community Cat League

Discussion: Jo Borntreger and Charisma Tandy presented their proposal to begin the TNR. Traps are barrowed from neighboring communities. Discussion on the process how the trapping is handled. Spring and Fall season is best for trapping for cats. Request a City liaison and host training sessions here at City Hall. Problem neighborhoods that would benefit. New organization incorporated last fall, they are still looking for a place that is open for the trapping days.

Peggy Upton arrived at 6:34 PM

D. Questions from Council Members regarding items on the Regular City Council Agenda

Council discussed some items on the agenda.

E. Other Business

F. Adjournment

Motion to adjourn by Havens.
Second by Schnedler.
All ayes, meeting adjourned at 6:57 PM

Council Meeting

A. Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin’s City Council held a regular session on March 19, 2019 at the Tiffin City Hall Council Chambers. Mayor Steven Berner called the meeting to order at 7:02 PM. Upon roll being called the following Council Members were present: Jim Bartels, Al Havens, Eric Schnedler, Peggy Upton. Absent: Mike Ryan. Others present City Administrator Doug Boldt (VIA PHONE), City Clerk Ashley Platz, Building Official Brian Shay, City Engineer Ben Carhoff, City Attorney Crystal Raiber and others.

C. Agenda Additions/Agenda Approval

Motion to approve by Bartels.

Second by Havens.

All ayes, motion carried.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

- Rodney Walls – cable box covers his water line. Railroad Tracks – Noise is excessive. Requests to put a stop sign at the railroad crossing.
- Bill Stockman – speaker system requested.
- Nick & Nathan Faselt – quick question regarding acre plus lots with septic but on city water. The Council consensus that septic would not be allowed. Requested and update on Roberts Ferry Road.
- Deputy Brian Adolph – People are moving Roberts Ferry Road Closed Signs.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

2. Approval of Special City Council Minutes

3. Approval of Clerk/Treasurer's Report

Motion to approve the Consent Agenda which includes Special Council Meeting Minutes, Regular Council Minutes and the Clerk/Treasurer's Report by Havens.

Second by Schnedler.

All ayes, motion carried.

F. Mayoral Proclamation

G. Public Hearing

H. Ordinance Approval/Amendment

1. Ordinance No. 2019-431 – An Ordinance Rezoning Park Place City Center, Tiffin, Iowa, from Neighborhood Business District (C-1B) to a Planned Development Overlay Concept District/Neighborhood Business District (OPD/C-1B) for Park Place City Center, Tiffin, Iowa

a. Motion to Approve Third and Final Reading

Motion to TABLE Ordinance No. 2019-431 – An Ordinance Rezoning Park Place City Center, Tiffin, Iowa, from Neighborhood Business District (C-1B) to a Planned Development Overlay Concept District/Neighborhood Business District (OPD/C-1B) for Park Place City Center, Tiffin, Iowa and

Ordinance No. 2019-432 – An Ordinance Rezoning Lot 1, Park Place City Center, Tiffin, Iowa, from Neighborhood Business District (C-1B) to a Planned Development Overlay Site District/Neighborhood Business District (OPD/C-1B) for Park Place City Center, Tiffin, Iowa by Schnedler.

Second by Havens.

All ayes, items tabled until 4-2-19 meeting.

2. Ordinance No. 2019-432 – An Ordinance Rezoning Lot 1, Park Place City Center, Tiffin, Iowa, from Neighborhood Business District (C-1B) to a Planned Development Overlay Site District/Neighborhood Business District (OPD/C-1B) for Park Place City Center, Tiffin, Iowa

a. Motion to Approve Third and Final Reading

Motion to TABLE made with item H-1 Ordinance 2019-431.

3. Ordinance No. 2019-450 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 92.02 of Chapter 92, Rates for Service
 - a. Motion to Approve Second Reading and Proceed to Third Reading
Motion to approve Ordinance No. 2019-450 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 92.02 of Chapter 92, Rates for Service by Havens.
Second by Bartels.
Roll Call: Upton, Havens, Bartels, Schnedler. Absent: Ryan. All ayes, second reading approved.

4. Ordinance No. 2019-451 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 95.6 of Chapter 95, Service Outside the City
 - a. Motion to Approve Second Reading and Proceed to Third Reading
Motion to approve Ordinance No. 2019-451 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 95.6 of Chapter 95, Service Outside the City by Upton.
Second by Schnedler.
Roll Call: Upton, Havens, Bartels, Schnedler. Absent: Ryan. All ayes, second reading approved.

5. Ordinance No. 2019-452 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 99.06 of Chapter 99, Charges Based on Usage
 - a. Motion to Approve Second Reading and Proceed to Third Reading
Motion to approve Ordinance No. 2019-452 – An Ordinance Amending the Municipal Code of Tiffin, Iowa, Section 99.06 of Chapter 99, Charges Based on Usage by Bartels.
Second by Havens.
Roll Call: Upton, Havens, Bartels, Schnedler. Absent: Ryan. All ayes, second reading approved.

6. Ordinance No. 2019-453 – An Ordinance Rezoning a Portion of Lots 9 and 10, Park Place City Center – Part One from Community Business District (C-2B) to a Planned Development Overlay Concept District/Neighborhood Business District (OPD/C-1B), Tiffin, Iowa
 - a. Motion to Approve Second Reading and Proceed to Third Reading
Motion to approve Ordinance No. 2019-453 – An Ordinance Rezoning a Portion of Lots 9 and 10, Park Place City Center – Part One from Community Business District (C-2B) to a Planned Development Overlay Concept District/Neighborhood Business District (OPD/C-1B), Tiffin, Iowa by Schnedler.
Second by Bartels.
Roll Call: Upton, Havens, Bartels, Schnedler. Absent: Ryan. All ayes, second reading approved.

7. Ordinance No. 2019-454 – An Ordinance Rezoning Aster Village, Tiffin, Iowa, from Multi-Family 12-Plex Residential District (R-12) to a Planned Development Overlay Concept and Site District/Multi-Family 12-Plex Residential District (OPD/R-12) for Aster Village, Tiffin, Iowa
 - a. Motion to Approve Second Reading and Proceed to Third Reading
Motion to approve Ordinance No. 2019-454 – An Ordinance Rezoning Aster Village, Tiffin, Iowa, from Multi-Family 12-Plex Residential District (R-12) to a Planned Development Overlay Concept and Site District/Multi-Family 12-Plex Residential District (OPD/R-12) for Aster Village, Tiffin, Iowa by Havens.
Second by Schnedler.
Roll Call: Upton, Havens, Bartels, Schnedler. Absent: Ryan. All ayes, second reading approved.

I. Resolutions for Approval

1. Resolution 2019-023 – A Resolution Approving the Preliminary Plat of Prairie Village – Part 2, a Subdivision to Tiffin, Iowa
Motion to approve Resolution 2019-023 – A Resolution Approving the Preliminary Plat of Prairie Village – Part 2, a Subdivision to Tiffin, Iowa by Havens.
Second by Bartels.
Roll Call: Havens, Upton, Schnedler, Bartels. Absent: Ryan. All ayes, motion carried.

2. Resolution 2019-024 – A Resolution Approving an Agreement with Iowa Development Group, Inc. Regarding Prairie Village – Part 2, Tiffin, Iowa
Motion to approve Resolution 2019-024 – A Resolution Approving an Agreement with Iowa Development Group, Inc. Regarding Prairie Village – Part 2, Tiffin, Iowa by Havens.
Second by Bartels.
Roll Call: Havens, Upton, Schnedler, Bartels. Absent: Ryan. All ayes, motion carried.
3. Resolution 2019-025 – A Resolution Accepting Amendments to the Statewide Urban Design and Specifications (SUDAS) Design Standards Manual and Specifications Manual by the City of Tiffin
Motion to approve Resolution 2019-025 – A Resolution Accepting Amendments to the Statewide Urban Design and Specifications (SUDAS) Design Standards Manual and Specifications Manual by the City of Tiffin by Bartels.
Second by Havens.
Roll Call: Havens, Upton, Schnedler, Bartels. Absent: Ryan. All ayes, motion carried.
4. Resolution 2019-026 – A Resolution Setting the Dates for the Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Cost, Opening of Bids and Authorizing Publication of Notices for the Storm Water Rehabilitation Projects
Motion to approve Resolution 2019-026 – A Resolution Setting the Dates for the Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Cost, Opening of Bids and Authorizing Publication of Notices for the Storm Water Rehabilitation Projects by Bartels.
Second by Schnedler.
Roll Call: Havens, Upton, Schnedler, Bartels. Absent: Ryan. All ayes, motion carried.
5. Resolution 2019-027 – A Resolution Setting the Dates for the Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Cost, Opening of Bids and Authorizing Publication of Notices for the Soccer Field Parking Lot Extension Project
Motion to approve Resolution 2019-027 – A Resolution Setting the Dates for the Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Cost, Opening of Bids and Authorizing Publication of Notices for the Soccer Field Parking Lot Extension Project by Bartels.
Second by Schnedler.
Roll Call: Havens, Upton, Schnedler, Bartels. Absent: Ryan. All ayes, motion carried.
6. Resolution 2019-028 – A Resolution Setting the Dates for the Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Cost, Opening of Bids and Authorizing Publication of Notices for the 2019 Park Road Paving Project
Motion to approve Resolution 2019-028 – A Resolution Setting the Dates for the Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Cost, Opening of Bids and Authorizing Publication of Notices for the 2019 Park Road Paving Project by Schnedler.
Second by Havens.
Roll Call: Havens, Upton, Schnedler, Bartels. Absent: Ryan. All ayes, motion carried.
7. Resolution 2019-029 – A Resolution Waiving the City of Tiffin’s 2-Mile Extra-Territorial Review of Ellery Acres Final Plat
Motion to approve Resolution 2019-029 – A Resolution Waiving the City of Tiffin’s 2-Mile Extra-Territorial Review of Ellery Acres Final Plat by Schnedler.
Second by Upton.
Roll Call: Havens, Upton, Schnedler, Bartels. Absent: Ryan. All ayes, motion carried.
8. Resolution 2019-030 – A Resolution Setting the Date for Public Hearing for FY 2019-2020 Budget
Motion to approve Resolution 2019-030 – A Resolution Setting the Date for Public Hearing for FY 2019-2020 Budget by Havens.
Second by Schnedler.
Roll Call: Havens, Upton, Schnedler, Bartels. Absent: Ryan. All ayes, motion carried.

J. Old Business

1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Upton.
Second by Schnedler.
All ayes, motion carried.

2. Discussion and Consideration of Proposal from the Community Cat League for a Trap-Neuter-Return Program and Council Action as Needed
Motion to approve the proposal from the Community Cat League for a Trap-Neuter-Return Program (TNR) pending the approval of the Ordinance Amendment by Schnedler.
Second by Bartels.
All ayes, motion carried.

L. Reports to be Received/Filed

1. February Johnson County Sheriff's Activity Report

M. Reports from City Personnel

1. Mayor's Report – EMA Flyers – Emergency Management and Preparedness Session – May 2019
2. City Council Reports – Offer bonus for contractors to ensure timely and efficient project.
3. Director of Public Work's Report – Variable frequency drive went down.
4. Building Official's Report – Thursday Night Presented to the Home Builders Association an overview of each Subdivision. Permit season is starting. Adoption of new codes next meeting to set the public hearing.
5. City Engineer's Report – Nothing to report.
6. City Attorney's Report – Four developers' agreements at next meeting.
7. City Administrator's Report – week from today is the next TTAC meeting.

N. Adjournment

Motion to adjourn by Schnedler.
Second by Havens.
All ayes, meeting adjourned at 8:07 PM



Ashley Platz, City Clerk

March 20, 2019