

# City of Tiffin, Iowa

<b>Meeting:</b>	<b>Tiffin Regular City Council Meeting</b>
<b>Place:</b>	<b>Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340</b>
<b>Date/Time:</b>	<b>September 3, 2019 – 7:00 PM</b>
<b>Web Page:</b>	<b>www.tiffin-iowa.org</b>
<b>Posted:</b>	<b>August 30, 2019 (website &amp; front entry of City Hall)</b>

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<b>Mayor:</b>	Steven Berner	<b>City Administrator:</b>	Doug Boldt
<b>Council At Large:</b>	Jim Bartels	<b>City Attorney:</b>	Robert Michael/Crystal Raiber
<b>Council At Large:</b>	Al Havens	<b>Interim City Clerk:</b>	Abigail Hora
<b>Council At Large:</b>	Eric Schnedler	<b>D. of Public Works:</b>	Brett Mehmen
<b>Council At Large:</b>	Mike Ryan	<b>City Engineer:</b>	Hart-Frederick
<b>Council At Large:</b>	Peggy Upton		

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## **Council Work Session – Call to Order – 6:00 PM**

### **A. Roll Call**

The City of Tiffin City Council held a work session Tuesday, September rd, 2019 at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:01 PM. Upon roll being called the following members were present: Jim Bartels, Al Havens, Eric Schnedler. Others present City Administrator Doug Boldt, Interim City Clerk Abigail Hora, City Engineer Ben Carhoff and others present. Absent: Mike Ryan.

### **B. Agenda Additions/Agenda Approval**

Motion to approve agenda by Bartels  
Second by Schnedler  
All ayes, motion carried.

### **C. Discussion of Home Occupation Ordinance as it relates to Parking**

Peggy Upton arrives at 6:03 PM  
Discussion: Toby Trail 810 Redbird Run, Damon Farner 606 Redbird Run present  
Would like it to change a temporary 12-hour leeway for cleaning, or for unloading. Have attorney look into a temporary permit.

### **D. Discussion of Parking Barriers at New Soccer Fields Parking Lot**

Discussion: All in support, would like a decorative, narrow barriers that could be moved.

### **E. Questions from Council Members regarding items on the Regular City Council Agenda**

### **F. Other Business**

### **G. Adjournment**

Motion to adjourn by Bartels  
Second by Schnedler  
All ayes, meeting adjourned at 6:52 PM

### **A. Council Meeting – Call to Order – 7:00 PM**

### **B. Roll Call**

The City of Tiffin City Council held a regular session Tuesday, September 3rd, 2019 at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:01 PM. Upon roll being called the following members were present: Jim Bartels, Al Havens, Eric Schnedler, Peggy Upton. Mike Ryan present via phone. Others present City Administrator Doug Boldt, Interim City Clerk Abigail Hora, City Engineer Ben Carhoff and others present.

### **C. Agenda Additions/Agenda Approval**

Motion to approve agenda by Upton

Second by Havens  
All ayes, motion carried.

**D. Communications and Reports**

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Johnson County Lt. Adolph no issues to report.

Dick Huff 355 Oriole Ct – concerns about Roberts Ferry Road and the sidewalk on the East side. Street lights needed North on Roberts Ferry Rd. Issues on corner of Roberts Ferry and Goldfinch and issues near Redbird Run. Sidewalk issues to be addressed.

Mark Petersen 632 Calla Lily Way – sidewalk concerns on vacant lot near Croell and State St.

**E. Consent Agenda (Mayor Berner recused himself from the Consent Agenda)**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

2. Approval of Liquor License – Back Berner Bar & Grill

Motion to approve consent agenda which includes Council Minutes and Liquor License for Back Berner Bar & Grill by Havens

Second by Schnedler

All ayes, motion carried.

**F. Mayoral Proclamation**

1.

**G. Public Hearing**

1.

**H. Ordinance Approval/Amendment**

1. Ordinance No. 2019-461 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone a portion of Shamrock Center from C-2B to M-2, in the City of Tiffin, Iowa

a. Motion to Approve Third and Final Reading

Motion to approve Ordinance No. 2019-461 – An Ordinance Amending the Official Zoning Map of the City of Tiffin, Iowa, to Rezone a portion of Shamrock Center from C-2B to M-2, in the City of Tiffin, Iowa by Havens

Second by Bartels

Roll Call: Havens, Bartels, Upton, Ryan, Schnedler

All ayes, third and final reading approved.

**I. Resolutions for Approval**

1. Resolution 2019-103 – A Resolution to Approve an Agreement Regarding a Portion of Lot 24, Park Place City Center for Sidewalk/Trail Improvements. Motion to approve Resolution 2019-103 – A Resolution to Approve an Agreement Regarding a Portion of Lot 24, Park Place City Center for Sidewalk/Trail Improvements by Havens

Second by Bartels

Roll Call: Upton, Bartels, Ryan, Schnedler, Havens

All ayes, motion carried

**J. Old Business**

1.

**K. Motions for Approval**

1. Consideration of Payables List – Motion to Approve by Bartels

Second by Schnedler

All ayes, motion carried.

2. Consideration of Pay Estimate #1 – LL Pelling, Soccer Fields Parking Lot Expansion – Motion to Approve by Havens  
Second by Schnedler  
All ayes, motion approved.
3. Consideration of Change Order #1 – LL Pelling, 2019 Park Road Paving Project – Motion to Approve by Bartels  
Second by Havens  
All ayes, motion carried.
4. Consideration of Pay Estimate #1 – LL Pelling, 2019 Park Road Paving Project – Motion to Approve by Upton  
Second by Havens  
All ayes, motion approved.
5. Consideration of Change Order #6 – LL Pelling, Original Town Urbanization – Motion to Approve by Havens  
Second by Schnedler  
All ayes, motion approved.
6. Consideration of Pay Estimate #6 – LL Pelling, Original Town Urbanization – Motion to Approve by Bartels  
Second by Upton  
All ayes, motion approved.
7. Consideration of Pay Estimate #6 – Price Electric, Ireland Traffic Signals – Motion to Approve by Havens  
Second by Bartels  
All ayes, motion approved.
8. Consideration of Change Order #1 – Triple B Construction, Stormwater Rehabilitation Projects – Motion to Approve by Schnedler  
Second by Bartels  
All ayes, motion approved.
9. Consideration of Pay Estimate #1 – Triple B Construction, Stormwater Rehabilitation Projects – Motion to Approve by Upton  
Second by Ryan  
All ayes, motion approved.
10. Consideration of Pay Estimate #2 – Streb Construction, 2019 Forevergreen Road Project – Motion to Approve by Havens  
Second by Upton  
All ayes, motion approved.
11. Discussion and Consideration of Purchase of Snow Plow for Public Works Department and Council Action as Needed. Motion to approve Schnedler  
Second by Havens  
All ayes, motion approved.

12. Discussion and Consideration of Purchase of Vehicle for Building Department and Council Action as Needed. Motion to approve the Purchase of Vehicle for Building Department by Bartels  
Second by Havens  
All ayes, motion approved.

**L. Reports to be Received/Filed**

- 1.

**M. Reports from City Personnel**

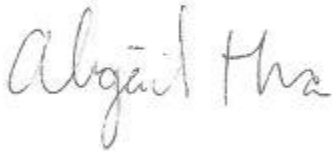
1. Mayor's Report – Nothing to Report
2. City Council Reports – Nothing to Report  
Discussion: City Park bridge is washing out on the East side. Holes and sinkhole to be fixed.
3. Director of Public Work's Report – Nothing to Report
4. Building Official's Report– Nothing to Report
5. City Engineer's Report  
Discussion: Vieth is here to strip and getting close to beginning the East side sidewalk. N Park Rd will be closed soon – 1.5-week closure. Raise detour signs. Lights for soccer field to be delivered end of September. Mid November-December for traffic control box to be delivered for Deerview and Hwy 6.
6. City Attorney's Report – Nothing to Report
7. City Administrator's Report – Nothing to Report outside of written report in packet

**N. Adjournment**

Motion to adjourn by Ryan

Second by Havens

All ayes, meeting adjourned at 7:48PM



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*Abigail Hora, City Clerk*

September 3, 2019