

City of Tiffin, Iowa

Meeting:	Tiffin Regular City Council Meeting
Place:	Springmier Community Library – Tiffin Middle School, 311 West Marengo Road, Tiffin, Iowa 52340
Date/Time:	November 5, 2019 – 7:00 PM
Web Page:	www.tiffin-iowa.org
Posted:	November 1, 2019 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens	Interim City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	D. of Public Works:	Brett Mehmen
Council At Large:	Mike Ryan	City Engineer:	Hart-Frederick
Council At Large:	Peggy Upton		

Work Session – Call to Order – 6:15 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, November 5th, 2019 at the Springmier Library located at the Clear Creek Amana Middle School. Mayor Berner called the meeting to order at 6:16 PM. Upon roll being called the following members were present: Jim Bartels, Al Havens, Eric Schnedler, Peggy Upton. Absent: Mike Ryan. Others present City Administrator Doug Boldt, Interim City Clerk Abigail Hora, City Engineer Ben Carhoff and others present.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler. Second by Bartels. All ayes, motion carried.

C. Discussion and Review of Job Description for Recreation Director for the City of Tiffin

Discussion: We will begin posting for this position and give a 6-8 week time frame for hiring.

D. Questions from Council Members regarding items on the Regular City Council Agenda

Discussion: I-3 motion to table and have Planning and Zoning review changes, staff agrees they are more than minor changes.

E. Other Business

F. Adjournment

Motion to adjourn by Upton. Second by Bartels. All ayes, meeting adjourned at 6:57 PM

A. Council Meeting – Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, November 5th, 2019 at the Springmier library located at the Clear Creek Amana Middle School. Mayor Berner called the meeting to order at 7:00 PM. Upon roll being called the following members were present: Jim Bartels, Al Havens, Eric Schnedler, Peggy Upton. Absent: Mike Ryan. Others present City Administrator Doug Boldt, Interim City Clerk Abigail Hora, City Engineer Ben Carhoff and others present.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Bartels. Second by Havens. All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

2. Brad Kunkel – Introduction to City Council as candidate for Johnson County Sheriff – November 2020

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

Discussion: Brad Kunkel presented himself as candidate for Johnson County Sheriff Dept.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

Motion to approve consent agenda which includes Council Minutes by Havens. Second by Schnedler

All ayes, consent agenda approved.

F. Mayoral Proclamation

- 1.

G. Public Hearing

1. Public Hearing on the Annexation of Certain Property to the City of Tiffin, Iowa

- a. Close Public Hearing and Proceed to I-1

Motion to open the Public Hearing on the Annexation of Certain Property to the City of Tiffin, Iowa by Havens. Second by Upton. Roll Call: Havens, Bartels, Upton, Schnedler. Discussion:

Nothing Received at City Hall. Discussion: Michael from Axiom here to answer questions.

Motion to close Public Hearing by Upton. Second by Schnedler. Roll Call: Bartels, Upton, Schnedler, Havens

2. Public Hearing on Ordinance No. 2019-463 – An Ordinance Rezoning Lot 3, Park Place City Center Part One, Tiffin, Iowa, from Neighborhood Business District (C-1B) to a Planned Development Overlay Site District/Neighborhood Business District (OPD/C-1B) for Park Place City Center, Tiffin, Iowa

- a. Close Public Hearing and Proceed to H-2

Motion to open the Public Hearing on Ordinance No. 2019-463 – An Ordinance Rezoning Lot 3, Park Place City Center Part One, Tiffin, Iowa, from Neighborhood Business District (C-1B) to a

Planned Development Overlay Site District/Neighborhood Business District (OPD/C-1B) for

Park Place City Center, Tiffin, Iowa by Upton. Second by Havens. Roll Call: Upton, Schnedler,

Havens, Bartels. Discussion: Nothing Received at City Hall. Motion to close Public Hearing by

Upton. Second by Schnedler. Roll Call: Schnedler, Havens, Bartels, Upton

H. Ordinance Approval/Amendment

1. Ordinance No. 2019-462 – An Ordinance Amending the Municipal Code of Tiffin, Section 63.04 of Chapter 63, Speed Regulations, for North Park Road, north of Oakdale Boulevard

- a. Motion to Approve Second Reading and Proceed to Third Reading

Motion to approve Ordinance No. 2019-462 – An Ordinance Amending the Municipal Code of Tiffin, Section 63.04 of Chapter 63, Speed Regulations, for North Park Road, north of Oakdale

Boulevard by Havens. Second by Schnedler. Roll Call: Schnedler, Havens, Bartels, Upton. All

ayes, second reading approved.

2. Ordinance No. 2019-463 – An Ordinance Rezoning Lot 3, Park Place City Center Part One, Tiffin, Iowa, from Neighborhood Business District (C-1B) to a Planned Development Overlay Site District/Neighborhood Business District (OPD/C-1B) for Park Place City Center Part One, Tiffin, Iowa

a. Motion to Table First Reading and Proceed to Second Reading
Motion to approve Ordinance No. 2019-463 – An Ordinance Rezoning Lot 3, Park Place City Center Part One, Tiffin, Iowa, from Neighborhood Business District (C-1B) to a Planned Development Overlay Site District/Neighborhood Business District (OPD/C-1B) for Park Place City Center Part One, Tiffin, Iowa by Havens. Second by Schnedler. All nays, motion tabled.

I. Resolutions for Approval

1. Resolution 2019-117 – A Resolution Approving the Annexation of Certain Property to the City of Tiffin, Iowa. Motion to approve Resolution 2019-117 – A Resolution Approving the Annexation of Certain Property to the City of Tiffin, Iowa by Havens. Second by Bartels
Roll Call: Havens, Bartels, Upton, Schnedler. All ayes, motion carried.
2. Resolution 2019-118 – A Resolution to Approve Minor Modifications to the PAD Plans for Lot 63, Prairie West Addition, Tiffin, Iowa. No Council Action Taken
3. Resolution 2019-119 – A Resolution for the Final Acceptance of the 2019 Forevergreen Road Project. Motion to approve Resolution 2019-119 – A Resolution for the Final Acceptance of the 2019 Forevergreen Road Project by Havens. Second by Schnedler. Roll Call: Upton, Schnedler, Havens, Bartels. All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Bartels. Second by Upton. All ayes, motion carried.
2. Consideration of Pay Estimate #2 – LL Pelling, Soccer Fields Parking Lot Expansion Project – Motion to Approve by Havens. Second by Bartels. All ayes, motion carried.
3. Consideration of Change Order #5 – Streb Construction, 2019 Forevergreen Road Project – Motion to close out items 96/97 to remove off bid sheet and replace with change order by Havens. Second by Schnedler. Motion to Approve as amended Schendler. Second by Havens. All ayes, motion carried.
4. Consideration of Pay Estimate #4 – Streb Construction, 2019 Forevergreen Road Project – Motion to Approve by Upton. Second by Bartels. All ayes, motion carried.
5. Discussion and Consideration of Hiring Office Assistant in City Hall and Council Action as Needed. Motion to approve Emily Meyer as Office Assistant by Schnedler. Second by Havens
All ayes, motion carried.
6. Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 21.5(j) for Potential Real Estate Purchase by Bartels. Second by Schnedler. Roll Call: Havens, Bartels, Upton, Schnedler. Mike Ryan present via phone. Motion to adjourn from Closed Session into Regular Session by Schnedler. Second by Upton. Roll Call: Bartels, Upton, Ryan, Schnedler, Havens. All ayes, motion carried.

L. Reports to be Received/Filed

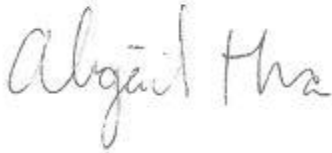
- 1.

M. Reports from City Personnel

1. Mayor's Report: Nothing to Report
2. City Council Reports: Nothing to Report
3. Director of Public Work's Report: Well #4 is up and running.
4. Building Official's Report: Nothing to Report
5. City Engineer's Report: Discussion: Original town mailboxes to be replaced, Roundabout to be shut down for winter in a few weeks.
6. City Attorney's Report: Nothing to Report
7. City Administrator's Report – Review of Compensation Study
Discussion: theme of potluck, main dish catered for city hall holiday party. Closing City Hall November 22nd from 1pm-3pm for fraud training.

N. Adjournment

Motion to adjourn by Schnedler. Second by Havens. All ayes, meeting adjourned at 8:44 PM



November 5, 2019

Abigail Hora, City Clerk