

City of Tiffin, Iowa

Meeting:	Tiffin Regular City Council Meeting
Place:	Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time:	March 24, 2020 – 7:00 PM
Web Page:	www.tiffin-iowa.org
Posted:	March 20, 2020 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens – Mayor Pro-Tem	City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	D. of Public Works:	Brett Mehmnen
Council At Large:	Chris Olney		
Council At Large:	Rodney Walls		

Work Session - Call to Order – 6:30 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, March 10, 2020, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:30 PM. Upon roll being called the following members were present: Jim Bartels present via phone, Eric Schnedler, Rodney Walls, Christine Olney, Al Havens. Others present City Administrator Doug Boldt, City Clerk Abigail Hora, and others present.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler
Second by Havens
All ayes, agenda approved.

C. Discussion and Review of Recreation Facility

Discussion: Council would like to know cost with no pool for the recreation center, like the Wellman facility. Obtain more operational expenses from other recreation centers with a pool.

D. Discussion and Review Conquer the Creek Special Events Application

Discussion: Council would like to see Tiffun Creekfest and Conquer the Creek work together along side the Recreation Director and Deputy Clerk.

E. Review of City of Tiffin Capital Improvements Plan

Discussion: Council would like to review the timing of the Recreation Center and Kimberlite turn lanes.

F. Questions from Council Members regarding items on the Regular City Council Agenda

G. Other Business

H. Adjournment

Motion to adjourn by Schnedler
Second by Olney
All ayes, meeting adjourned at 7:07 PM

A. Regular Meeting - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular meeting Tuesday, March 24, 2020 at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:08 PM. Upon roll being called the following members were present: Jim Bartels, Eric Schnedler, Rodney Walls, Christine Olney, Al Havens. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and other others present.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Schnedler

Second by Olney

All ayes, agenda approved.

D. Communications and Reports

1. **Unscheduled**

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. **Approval of City Council Minutes**

2. **Approval of Joint Work Session Minutes**

3. **Approval of Clerk/Treasurer's Report**

Motion to approve consent agenda which includes City Council Minutes, Joint Work Session Minutes and the Clerk/Treasurer's Report by Havens

Second by Schnedler

All ayes, consent agenda approved.

F. Mayoral Proclamation

1.

G. Public Hearing

1. **Public Hearing for Ordinance No. 2020-470 – An Ordinance Amending the Municipal Code of Tiffin, Chapter 48, Noise Pollution, Section 48.09 and 48.10, to Add Prohibiting the Use of a Motor Vehicle Engine Brake and Renumbering Violation Section**

a. **Close Public Hearing and Proceed to H-2**

Motion to open Public Hearing on Public Hearing for Ordinance No. 2020-470 – An Ordinance Amending the Municipal Code of Tiffin, Chapter 48, Noise Pollution, Section 48.09 and 48.10, to Add Prohibiting the Use of a Motor Vehicle Engine Brake and Renumbering Violation Section by Havens

Second by Olney

Roll Call: Olney, Bartels, Schnedler, Walls, Havens

Discussion: Nothing Received at City Hall

Motion to close Public Hearing by Schnedler

Second by Havens

Roll Call: Bartels, Schnedler, Walls, Havens, Olney

H. Ordinance Approval/Amendment

1. **Ordinance No. 2020-469 – An Ordinance Amending the Tiffin Zoning Ordinance No. 2007-287, and any Amendments Thereto, Amending Section 7.04(e), Parking or Loading, to Address Recreational Vehicle Parking and Storage**

a. **Motion to Approve Second Reading and Proceed to Third Reading**

Motion to approve Ordinance No. 2020-469 – An Ordinance Amending the Tiffin Zoning Ordinance No. 2007-287, and any Amendments Thereto, Amending Section 7.04(e), Parking or Loading, to Address Recreational Vehicle Parking and Storage by Havens

Second by Olney

Roll Call: Walls, Havens, Olney, Bartels, Schnedler

All ayes, second reading approved.

2. **Ordinance No. 2020-470 – An Ordinance Amending the Municipal Code of Tiffin, Chapter 48, Noise Pollution, Section 48.09 and 48.10, to Add Prohibiting the Use of a Motor Vehicle Engine Brake and Renumbering Violation Section**

a. **Motion to Approve First Reading and Proceed to Second Reading**

Motion to approve Ordinance No. 2020-470 – An Ordinance Amending the Municipal Code of Tiffin, Chapter 48, Noise Pollution, Section 48.09 and 48.10, to Add Prohibiting the Use of a Motor Vehicle Engine Brake and Renumbering Violation Section by Olney

Second by Schnedler

Roll Call: Schnedler, Walls, Havens, Olney, Bartels

All ayes, first reading approved.

I. Resolutions for Approval

1. Resolution 2020-019 – A Resolution Approving the Final Plat of Park Place City Center – Part Two, Phase Eight. Motion to approve Resolution 2020-019 – A Resolution Approving the Final Plat of Park Place City Center – Part Two, Phase Eight by Havens
Second by Schnedler
Roll Call: Havens, Olney, Bartels, Schnedler, Walls
All ayes, motion carried.

2. Resolution 2020-020 – A Resolution Approving the Final Plat of Aster Village. Motion to approve Resolution 2020-020 – A Resolution Approving the Final Plat of Aster Village by Havens
Second by Olney
Roll Call: Olney, Bartels, Schnedler, Walls, Havens
All ayes, motion carried.

3. Resolution 2020-021 – A Resolution to Award the Bid for the 2020-2021 Mowing Contract. Motion to approve Resolution 2020-021 – A Resolution to Award the Bid for the 2020-2021 Mowing Contract by Schnedler
Second by Walls
Roll Call: Bartels, Schnedler, Walls, Havens, Olney
All ayes, motion carried.

4. Resolution 2020-022 – A Resolution Setting the Date for a Public Hearing for Park Place City Center Part One, Lot 7, as a Planned Development Overlay Site District. Motion to approve Resolution 2020-022 – A Resolution Setting the Date for a Public Hearing for Park Place City Center Part One, Lot 7, as a Planned Development Overlay Site District by Schnedler
Second by Havens
Roll Call: Schnedler, Walls, Havens, Olney, Bartels
All ayes, motion carried.

5. Resolution 2020-023 – A Resolution Setting the Dates for the Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Cost, Opening of Bids and Authorizing Publication of Notices for the Original Town Urbanization Project – Phase Two. Motion to approve Resolution 2020-023 – A Resolution Setting the Dates for the Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Cost, Opening of Bids and Authorizing Publication of Notices for the Original Town Urbanization Project – Phase Two by Olney
Second by Havens
Roll Call: Walls, Havens, Olney, Bartels, Schnedler
All ayes, motion carried.

J. Old Business

1. Resolution 2020-017 – A Resolution Approving the Final Plat of Park Place City Center – Part Two, Phase Five. Motion to approve Resolution 2020-017 – A Resolution Approving the Final Plat of Park Place City Center – Part Two, Phase Five by Olney
Second by Schnedler
Roll Call: Havens, Olney, Bartels, Schnedler, Walls
All ayes, motion carried.

2. Resolution 2020-018 – A Resolution Approving the Final Plat of Park Place City Center – Part Two, Phase Six. Motion to approve Resolution 2020-018 – A Resolution Approving the Final Plat of Park Place City Center – Part Two, Phase Six by Schnedler
Second by Havens
Roll Call: Olney, Bartels, Schnedler, Walls, Havens
All ayes, motion carried.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Havens
Second by Olney
All ayes, motion carried.
2. Consideration of Pay Estimate #11 – Vieth Construction, Roberts Ferry Road Project – Motion to Approve by Schnedler
Second by Havens
All ayes, motion carried.
3. Consideration of Change Order #6 – Rathje Construction, Roundabout Project – Motion to Approve by Havens
Second by Schnedler
All ayes, motion carried.
4. Discussion and Consideration of Proposal Renewal from the Community Cat League for a Trap-Neuter-Return Program and Council Action as Needed
Motion to approve proposal renewal from the Community Cat League by Schnedler
Second by Olney
All ayes, motion carried.
5. Discussion and Consideration of Additional No Parking on Both Sides of Croell Avenue from Goldfinch Drive to Marengo Road and Council Action as Needed
Motion to table No Parking on Both Sides of Croell Ave from Goldfinch Drive to Marengo Road to a future meeting by Havens
Second by Walls
All ayes, motion carried.
6. Discussion and Consideration of Battery Backup System for the Traffic Signals at Highway 6/Ireland Avenue and Highway 6/Deer View Avenue and Council Action as Needed
Motion to approve Battery Backup System by Havens
Second by Walls
All ayes, motion carried.

L. Reports to be Received/Filed

1. February Johnson County Sheriff's Report

M. Reports from City Personnel

1. Mayor's Report – Nothing to Report
2. City Council Reports – Discussion: Council would like to see a rental property agreement, rental code. Council person Walls still is addressing issues with the Railroad crossing.
3. Director of Public Work's Report – Nothing to Report
4. Building Official's Report – Nothing to Report
5. Engineer's Report – Nothing to Report
6. City Attorney's Report – Nothing to Report

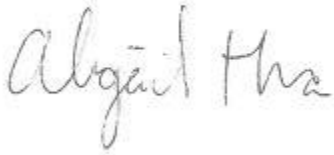
7. City Administrator's Report – Discussion: Council would like a simple roundabout with a retaining wall that has an acceptable height with a lighted Tiffin sign on the west entrance, dirt and shrubbery in the middle.

N. Adjournment

Motion to adjourn by Schnedler

Second by Havens

All ayes, meeting adjourned at 7:52 PM



Abigail Hora, City Clerk