

City of Tiffin, Iowa

Meeting: Tiffin Regular City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: March 10, 2020 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: March 6, 2020 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens – Mayor Pro-Tem	City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	D. of Public Works:	Brett Mehmen
Council At Large:	Chris Olney		
Council At Large:	Rodney Walls		

Work Session - Call to Order – 6:00 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, March 10, 2020, at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:00 PM. Upon roll being called the following members were present: Jim Bartels, Eric Schnedler, Rodney Walls, Christine Olney arrives at 6:40 PM, Al Havens. Others present City Administrator Doug Boldt, City Clerk Abigail Hora, and others present.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Havens
Second by Schnedler
All ayes, agenda approved.

C. Discussion and Review of the Original Town Urbanization Project – Phase Two

Discussion: Roundabout start date will be delayed due to timing of when school is let out. Signals to begin on Deerview and Hwy 6 soon, signs will be put up to let residents know when the signals will be up and running. Design Engineer would like ideas for center of the roundabout.

D. Discussion and Review of Potential No Parking on the West Side of North Croell Avenue from Lilac Street to Goldfinch Drive

Chris Olney arrives at 6:40 PM
Discussion: No parking from Goldfinch Dr to Hwy 6 both sides.

E. Review of Trap-Neuter-Return 2019 Annual Report – Community Cat League

Discussion: Trap-Neuter-Return would like to host a workshop in Tiffin. Community Cat League is seeking a space to house the cats in Tiffin during their time with TNR program. They would also like to more involved in community events to help inform residents about their program. A 2020 proposal of work will be at the next council meeting.

F. Questions from Council Members regarding items on the Regular City Council Agenda

G. Other Business

H. Adjournment

Motion to adjourn by Walls
Second by Havens
All ayes, meeting adjourned at 7:06 PM

A. Regular Meeting - Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular meeting Tuesday, March 10, 2020 at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:10 PM. Upon roll being called the following members were present: Jim Bartels, Eric Schnedler, Rodney Walls, Christine Olney, Al Havens. Others present City Administrator Doug Boldt, City Clerk Abigail Hora and other others present.

C. Agenda Additions/Agenda Approval

Motion to move K-5 before consent agenda by Bartels

Second by Schnedler

All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today’s meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

2. Approval of Liquor License Renewal – Fareway Stores, Inc. #193

Motion to approve consent agenda which includes Council Minutes and Liquor License for Fareway by Schnedler

Second by Havens

All ayes, consent agenda approved.

F. Mayoral Proclamation

1. Census Day Proclamation

G. Public Hearing

1. Public Hearing on FY 2020-2021 Proposed Budget

a. Close Public Hearing and Proceed to I-1

Motion to open the Public Hearing on FY 2020-2021 Proposed Budget by Bartels

Second by Schnedler

Roll Call: Olney, Bartels, Schnedler, Walls, Havens

Discussion: Nothing Received at City Hall

Motion to close Public Hearing by Schnedler

Second by Bartels

Roll Call: Bartels, Schnedler, Walls, Havens, Olney

2. Public Hearing for Ordinance No. 2020-469 – An Ordinance Amending the Tiffin Zoning

Ordinance No. 2007-287, and any Amendments Thereto, Amending Section 7.04(e), Parking or Loading, to Address Recreational Vehicle Parking and Storage

a. Close Public Hearing and Proceed to H-1

Motion to open the Public Hearing on Public Hearing for Ordinance No. 2020-469 – An Ordinance Amending the Tiffin Zoning Ordinance No. 2007-287, and any Amendments Thereto,

Amending Section 7.04(e), Parking or Loading, to Address Recreational Vehicle Parking and Storage by Bartels

Second by Havens

Roll Call: Schnedler, Walls, Havens, Olney, Bartels

Discussion: Nothing Received at City Hall

Motion to close Public Hearing by Havens

Second by Schnedler

Roll Call: Walls, Havens, Olney, Bartels, Schnedler

H. Ordinance Approval/Amendment

1. Ordinance No. 2020-469 – An Ordinance Amending the Tiffin Zoning Ordinance No. 2007-287, and any Amendments Thereto, Amending Section 7.04(e), Parking or Loading, to Address Recreational Vehicle Parking and Storage
 - a. Motion to Approve First Reading and Proceed to Second Reading
Motion to approve Ordinance No. 2020-469 – An Ordinance Amending the Tiffin Zoning Ordinance No. 2007-287, and any Amendments Thereto, Amending Section 7.04(e), Parking or Loading, to Address Recreational Vehicle Parking and Storage by Schnedler
Second by Olney
Roll Call: Havens, Olney, Bartels, Schnedler, Walls
All ayes, first reading approved.

I. Resolutions for Approval

1. Resolution 2020-014 – A Resolution Approving the City of Tiffin FY 2020-2021 Annual Budget. Motion to approve Resolution 2020-014 – A Resolution Approving the City of Tiffin FY 2020-2021 Annual Budget by Bartels
Second by Schnedler
Roll Call: Olney, Bartels, Schnedler, Walls, Havens
All ayes, motion carried.
2. Resolution 2020-015 – A Resolution Setting a Date for a Public Hearing to Amend the Municipal Code of Tiffin to add a Section Prohibiting the use of Semi-Tractor Engine Brakes. Motion to approve Resolution 2020-015 – A Resolution Setting a Date for a Public Hearing to Amend the Municipal Code of Tiffin to add a Section Prohibiting the use of Semi-Tractor Engine Brakes by Walls
Second by Olney
Roll Call: Bartels, Schnedler, Walls, Havens, Olney
All ayes, motion carried.
3. Resolution 2020-016 – A Resolution to Approve Minor Modifications to the PAD Plans for Lot 63, Prairie West Addition, Tiffin, Iowa. Motion to approve Resolution 2020-016 – A Resolution to Approve Minor Modifications to the PAD Plans for Lot 63, Prairie West Addition, Tiffin, Iowa by Havens
Second by Schnedler
Roll Call: Schnedler, Walls, Havens, Olney, Bartels
All ayes, motion carried.
4. Resolution 2020-017 – A Resolution Approving the Final Plat of Park Place City Center – Part Two, Phase Five. Motion to table Resolution 2020-017 – A Resolution Approving the Final Plat of Park Place City Center – Part Two, Phase Five by Schnedler
Second by Bartels
Roll Call: Walls, Havens, Olney, Bartels, Schnedler
All ayes, motion carried.
5. Resolution 2020-018 – A Resolution Approving the Final Plat of Park Place City Center – Part Two, Phase Six. Motion to table Resolution 2020-018 – A Resolution Approving the Final Plat of Park Place City Center – Part Two, Phase Six by Schnedler
Second by Bartels
Roll Call: Havens, Olney, Bartels, Schnedler, Walls
All ayes, motion carried.

J. Old Business

1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Havens
Second by Olney
All ayes, motion carried.
2. Consideration of Pay Estimate #8 – Price Industrial, Traffic Signal Project – Motion to Approve by Bartels
Second by Havens
All ayes, motion carried.
3. Consideration of Change Order #8 – LL Pelling, Original Town Urbanization Project – Motion to Approve by Havens
Second by Schnedler
All ayes, motion carried.
4. Consideration of Pay Estimate #9 – LL Pelling, Original Town Urbanization Project – Motion to Approve by Schnedler
Second by Olney
All ayes, motion carried.
5. Discussion and Consideration Discussion and Consideration to Hire Frank Haege for the Recreation Director’s Position for the City of Tiffin and Council Action as Needed
Motion to hire Frank Haege by Havens
Second by Schnedler
Roll Call: Ayes: Olney, Bartels, Schnedler, Havens
Nays: Walls
Motion carried.
6. Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 21.5(j) for Potential Real Estate Purchase by Schnedler
Second by Havens
Roll Call: Olney, Bartels, Schnedler, Walls, Havens
Motion to adjourn from Closed Session into Regular Session by Schnedler
Second by Walls
Roll Call: Bartels, Schnedler, Walls, Havens, Olney.
All ayes, motion carried.

L. Reports to be Received/Filed

1.

M. Reports from City Personnel

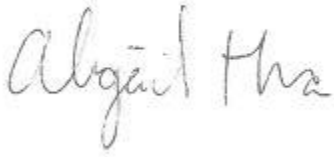
1. Mayor’s Report – Nothing to Report
2. City Council Reports – Discussion: Possible Grants for Water Quality projects upcoming.
3. Director of Public Work’s Report – Discussion: High Service Pump #1 burned out, needs to be replaced in the upcoming meeting.
4. Building Official’s Report – Discussion: Received three commercial building permits, none received in 2019. Notices are being sent out to undeveloped lots for the completion of sidewalks per the developers agreement.
5. Engineer’s Report – Nothing to Report
6. City Attorney’s Report – Nothing to Report
7. City Administrator’s Report – Discussion: Alan Weskamp from Shive Hattery will be presenting at the Joint School Board meeting tomorrow evening.

N. **Adjournment**

Motion to adjourn by Schnedler

Second by Walls

All ayes, meeting adjourned at 8:59 PM

A handwritten signature in cursive script that reads "Abigail Hora".

Abigail Hora, City Clerk