

City of Tiffin, Iowa

Meeting: Tiffin Regular City Council Meeting
Place: Tiffin City Hall, 300 Railroad Street, Tiffin, Iowa 52340
Date/Time: December 3, 2019 – 7:00 PM
Web Page: www.tiffin-iowa.org
Posted: November 27, 2019 (website & front entry of City Hall)

Mayor:	Steven Berner	City Administrator:	Doug Boldt
Council At Large:	Jim Bartels	City Attorney:	Robert Michael/Crystal Raiber
Council At Large:	Al Havens	Interim City Clerk:	Abigail Hora
Council At Large:	Eric Schnedler	D. of Public Works:	Brett Mehmen
Council At Large:	Mike Ryan	City Engineer:	Hart-Frederick
Council At Large:	Peggy Upton		

Call to Order – 6:30 PM

A. Roll Call

The City of Tiffin City Council held a work session Tuesday, December 3rd, 2019 at the City Hall Council Chambers. Mayor Berner called the meeting to order at 6:32 PM. Upon roll being called the following members were present: Jim Bartels, Al Havens, Eric Schnedler, Peggy Upton. Absent: Mike Ryan. Others present City Administrator Doug Boldt, Interim City Clerk Abigail Hora, City Engineer Ben Carhoff and others present.

B. Agenda Additions/Agenda Approval

Motion to approve agenda by Havens. Second by Schnedler. All ayes, agenda approved

C. Discussion of Working Days on the Roberts Ferry Road Project

Discussion: Requesting a credit for 22 working days. 146 days out of 104. \$1,000/day in damages. Council has denied this request from Vieth.

D. Questions from Council Members regarding items on the Regular City Council Agenda

E. Other Business

F. Adjournment

Motion to adjourn by Schnedler. Second by Havens. All ayes, meeting adjourned at 7:01 PM

A. Call to Order – 7:00 PM

B. Roll Call

The City of Tiffin City Council held a regular session Tuesday, November 19th, 2019 at the City Hall Council Chambers. Mayor Berner called the meeting to order at 7:05 PM. Upon roll being called the following members were present: Jim Bartels, Al Havens, Eric Schnedler, Peggy Upton. Absent: Mike Ryan. Others present City Administrator Doug Boldt, Interim City Clerk Abigail Hora, City Engineer Ben Carhoff and others present.

C. Agenda Additions/Agenda Approval

Motion to approve agenda by Bartels. Second by Schnedler. All ayes, agenda approved.

D. Communications and Reports

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on

the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

E. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Special City Council Minutes

Motion to approve consent agenda which includes Council Minutes and Special Council Minutes by Havens. Second by Upton. All ayes, consent agenda approved.

F. Mayoral Proclamation

- 1.

G. Public Hearing

1. Public Hearing on Ordinance No. 2019-464 – An Ordinance Amending the Municipal Code of Tiffin, Chapter 91, Water Meters, Sections 91.06 and 91.09

- a. Close Public Hearing and Proceed to H-2

Motion to open the Public Hearing on Ordinance No. 2019-464 – An Ordinance Amending the Municipal Code of Tiffin, Chapter 91, Water Meters, Sections 91.06 and 91.09 by Upton.

Second by Schnedler. Roll Call: Havens, Bartels, Upton, Schnedler. Discussion: Nothing

Received at City Hall. Motion to close Public Hearing by Upton. Second by Havens. Roll Call: Bartels, Upton, Schnedler, Havens

H. Ordinance Approval/Amendment

1. Ordinance No. 2019-463 – An Ordinance Rezoning Lot 3, Park Place City Center Part One, Tiffin, Iowa, from Neighborhood Business District (C-1B) to a Planned Development Overlay Site District/Neighborhood Business District (OPD/C-1B) for Park Place City Center Part One, Tiffin, Iowa

- a. Motion to Approve Second Reading and Proceed to Third Reading

Motion to approve Ordinance No. 2019-463 – An Ordinance Rezoning Lot 3, Park Place City Center Part One, Tiffin, Iowa, from Neighborhood Business District (C-1B) to a Planned Development Overlay Site District/Neighborhood Business District (OPD/C-1B) for Park Place City Center Part One, Tiffin, Iowa by Havens. Second by Bartels. Roll Call: Upton, Schnedler, Havens, Bartels. All ayes, second reading approved.

2. Ordinance No. 2019-464 – An Ordinance Amending the Municipal Code of Tiffin, Chapter 91, Water Meters, Sections 91.06 and 91.09

- a. Motion to Approve First Reading and Proceed to Second Reading

Motion to approve Ordinance No. 2019-464 – An Ordinance Amending the Municipal Code of Tiffin, Chapter 91, Water Meters, Sections 91.06 and 91.09 by Havens. Second by Schnedler. Roll Call: Schnedler, Havens, Bartels, Upton. All ayes, first reading approved.

I. Resolutions for Approval

1. Resolution 2019-121 – A Resolution Approving the FY 2020-2021 Compensation Program Guidelines. Motion to approve Resolution 2019-121 – A Resolution Approving the FY 2020-2021 Compensation Program Guidelines by Upton. Second by Havens. Roll Call: Schnedler, Havens, Bartels, Upton. All ayes, motion carried.

2. Resolution 2019-122 – A Resolution Designating Certain City Streets for the use of Snowmobiles in the City Limits of Tiffin. Motion to approve Resolution 2019-122 – A Resolution Designating Certain City Streets for the use of Snowmobiles in the City Limits of

Tiffin by Havens. Second by Upton. Roll Call: Havens, Bartels, Upton, Schnedler. All ayes, motion carried.

3. Resolution 2019-123 – A Resolution Setting the Date for a Public Hearing to Amend Section 75.04(6) of the Tiffin Municipal Code to Allow Snowmobiles to Utilize City Right-of-Way. Motion to approved Resolution 2019-123 – A Resolution Setting the Date for a Public Hearing to Amend Section 75.04(6) of the Tiffin Municipal Code to Allow Snowmobiles to Utilize City Right-of-Way by Upton. Second by Schnedler. Roll Call: Bartels, Upton, Schnedler, Havens. All ayes, motion carried.
4. Resolution 2019-124 – A Resolution Certifying an Internal Loan/Debt for a Capital Project. Motion to approve Resolution 2019-124 – A Resolution Certifying an Internal Loan/Debt for a Capital Project by Bartels. Second by Havens. Roll Call: Upton, Schnedler, Havens, Bartels. All ayes, motion carried.
5. Resolution 2019-125 – A Resolution Authorizing Condemnation. Motion to approve Resolution 2019-125 – A Resolution Authorizing Condemnation by Havens. Second by Upton. Roll Call: Schnedler, Havens, Bartels, Upton. All ayes, motion carried.

J. Old Business

- 1.

K. Motions for Approval

1. Consideration of Payables List – Motion to Approve by Bartels. Second by Havens. All ayes, motion carried.
2. Consideration of Special Events Application – Veritas Youth 5K – Motion to table by Schnedler. Second by Schnedler. All ayes, motion tabled. Review Route.
3. Consideration of Change Order #1 – LL Pelling, Soccer Field Parking Lot Expansion Project – Motion to disapprove the change order by Havens. Second by Schnedler. All ayes, motion carried.
4. Consideration of Change Order #2 – LL Pelling, 2019 Park Road Paving Project – Motion to Approve by Havens. Second by Bartels. All ayes, motion carried.
5. Consideration of Pay Estimate #2 – LL Pelling, 2019 Park Road Paving Project – Motion to Approve by Schnedler. Second by Havens. All ayes, motion carried.
6. Consideration of Change Order #7 – LL Pelling, Original Town Urbanization Project – Motion to Approve by Havens. Second by Upton. All ayes, motion carried.
7. Consideration of Pay Estimate #8 – LL Pelling, Original Town Urbanization Project – Motion to Approve by Bartels. Second by Schnedler. All ayes, motion carried.
8. Consideration of Change Order #1 – Price Industrial, LLC, Deer View Traffic Signalization Project – Motion to Approve the change order with the change of April 15, 2020 date by Havens. Second by Bartels. All ayes, motion carried.

L. Reports to be Received/Filed

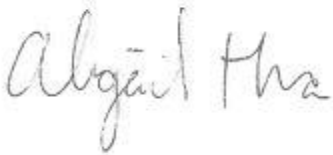
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M. Reports from City Personnel

1. Mayor's Report – Nothing to Report
2. City Council Reports – Nothing to Report
3. Director of Public Work's Report – Nothing to Report
4. Building Official's Report – Nothing to Report
5. City Engineer's Report – Nothing to Report
6. City Attorney's Report – Nothing to Report
7. City Administrator's Report – Nothing to Report

N. Adjournment

Motion to adjourn by Schnedler. Second by Havens. All ayes, meeting adjourned at 7:40 PM



Abigail Hora, City Clerk

December 3, 2019