



300 RAILROAD ST
PO BOX 259
TIFFIN, IA 52340
P: 319.545.2572 F: 319.545.4147

Parks Reservation Application
\$25.00 Usage Fee

Return completed form to City Hall

Group/Event Name: _____

Location of Shelter: _____

Reservation Date: _____ Reservation Time: _____ - _____

Number in Group: _____

Applicant: _____ Date: _____

Mailing Address: _____
Street and PO Box City State Zip

Phone Number: _____ Alt. Number: _____

Email: _____

WAIVER AND RELEASE: I agree to hold the City of Tiffin harmless from any and all claims for injury or damage to persons or property suffered in connection with the permittee's activities unless such injury or damage is caused by the gross negligence of the City of Tiffin.

As group representative, I hereby agree to take responsibility to inform and assure that all group members follow the guidelines listed below.

Signature of Group Representative: _____
Signature Date

Reservation Guidelines:

- 1. Leave the area clean and litter free. Please place all litter in the proper receptacles provided. If necessary, bring additional garbage bags for your group.
- 2. Motor driven vehicles may not be driven on the grass.

For Office Use:

_____ Reservation Approved	_____ Fee Accepted
_____ Public Works Notified	_____ Permit to Applicant

City Official Signature: _____
Signature Date